

**PUBLIC SAFETY  
COMMITTEE**

**Wednesday, October 14,  
2020**

**6:30 PM**

**McFarland Municipal Center  
Community Room**

AGENDA

You are invited to this meeting through a Zoom webinar. The Public is strongly encouraged to watch and participate in these meetings remotely through either the webinar or telephone options listed below.

**PLEASE CLICK THE LINK BELOW TO JOIN THE ZOOM WEBINAR:**

<https://us02web.zoom.us/j/89209278674>

**Or by Telephone:** +1 (312) 626-6799

**Webinar ID:** 892 0927 8674

1. CALL TO ORDER, ROLL CALL.
2. PUBLIC APPEARANCES.
3. APPROVAL OF MINUTES.
  - a. Motion to approve the minutes of the 9/9/20 Public Safety Committee meeting.
4. BUSINESS.
  - a. Staff Reports
    - 1) Fire and Rescue Department
    - 2) Police Department
  - b. Discussion and recommendation on a change to the licensed premise for Aruba0204 LLC D/B/A Angelo's McFarland, 4706 Farwell St., to add an addition and change the outdoor seating area.
5. SCHEDULE NEXT MEETING DATE.
6. ADJOURNMENT.

This meeting notice constitutes an official meeting of the above referenced group and was posted in accordance with all applicable laws related to Open Meetings Law. It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information. No action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to above in this notice. Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals. For additional information or to request this service, contact the McFarland Municipal Center at (608) 838-3153 or [cassandra.suettinger@mcfarland.wi.us](mailto:cassandra.suettinger@mcfarland.wi.us).

VILLAGE OF MCFARLAND  
**Public Safety Committee Minutes**

*Wednesday, September 9, 2020 - 6:30 PM*

**1. CALL TO ORDER, ROLL CALL.**

Trustee Eric Kryzenske called the regular meeting of the Public Safety Committee to order at 6:30 PM in the Community Room.

Members present: Sandy Bakk, Stephanie Brassington, Eric Kryzenske, Ken Machtan, Shannon Morrison, Tyler Mortenson, Rich Staley

Members not present: None

Staff Present: Police Chief Craig Sherven, Fire Chief Chris Dennis

**2. PUBLIC APPEARANCES.**

Gary Seiler was present to answer questions on agenda item 4b regarding the Maple Tree outdoor patio expansion.

**3. APPROVAL OF MINUTES.**

- a. Motion to approve the minutes from the 8/12/2020 Public Safety Committee Meeting.  
Motion by Village Trustee Eric Kryzenske, second by Rich Staley, to approve the minutes from the 8/12/2020 Public Safety Committee Meeting. Motion carries 7 - 0 - 0 by acclamation.

**4. BUSINESS.**

a. Staff Reports

1) Fire and Rescue Department

Fire Chief Chris Dennis reviewed the monthly report.

2) Police Department

Police Chief Craig Sherven reviewed the monthly report.

- b. Discussion and recommendation on the expansion of a licensed premise for SWN Inc., D/B/A Maple Tree Restaurant, 6010 Highway 51, to the outdoor patio from a 330 sq. ft. area to a 600 sq. foot area.

Gary Seiler answered questions about the outdoor patio expansion, fencing, and bollards.

Motion by Ken Machtan, second by Sandy Bakk, to recommend approval to the Village Board on the expansion of a licensed premise for SWN Inc., D/B/A Maple Tree Restaurant, 6010 Highway 51, to the outdoor patio from a 330 sq. ft. area to a 600 sq. foot area, taking into account the concerns on the spacing of the ballards and posting a sign announcing the patio capacity. Motion carries 7 - 0 - 0 by acclamation.

c. Informational presentation by Jackie Hammond on Community Restorative Court.

Jackie Hammond presented information and answered the committee members' questions on the Community Restorative Court.

**5. SCHEDULE NEXT MEETING DATE.**

The next PSC Meeting is October 14, 2020, at 6:30 p.m.

**6. ADJOURNMENT.**

Motion by Ken Machtan, second by Village Trustee Stephanie Brassington, to adjourn 7:48 p.m.

Pursuant to law, written notice of this meeting was given to the public and posted on the public bulletin boards in accordance with Open Meetings Law.

Respectfully submitted,  
Tricia Reimer  
Administrative Assistant



## **McFarland Fire & Rescue Department**

5915 Milwaukee Street • PO Box 110 • McFarland, WI 53558-0110  
(608) 838-3278 • Fax: (608) 838-3619

**Emergency: 911**

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# **October 2020 Fire & Rescue Department Report For September 2020 Activity**

- **Operations**

- August call volumes were close to normal levels, with a slight decrease in ambulance requests to 2019. The month did start at a record pace and slowed during the last week.
- COVID-19 has delayed the Utility as Ford shut down the production line to build medical equipment. The truck is tentatively scheduled for delivery in quarter 3 of 2021.
- We conducted our first meeting with Stoughton Fire on water related incidents. The meeting was a brainstorming session on how the two departments could work together on water related incidents. Below are the topics that were discussed.
  - Discussed like equipment and equipment needs
  - Discussed training needs and ways we can collaborate to share training opportunities
  - Discussed ways to align programs so they are more similar than apart
  - Discussed considering each other for auto aid opportunities on water rescue incidents
  - Discussed defining water rescue mission with respect to swift water, open water, flood water, ice, etc.
- We have reached out to Fitchburg Fire Department to discuss possible automatic aid agreement for the northwest part of the Town of Dunn and east side of Fitchburg. November 1 the Town of Madison Fire Department will be ceasing operations and that will cause a gap to occur for Fitchburg. Fitchburg Fire Station #3 was opened in the last year which places the apparatus closer than Stoughton units we have been using for the northwest portion of the Town of Dunn.

- Our ongoing outreach with a special needs child has been continuing with monthly visits and introducing different department staff to the child.
- We had limited transports in September with patients experiencing COVID-19 symptoms or had tested positive for COVID-19.
- **COVID-19**
  - The following initiatives were implemented and continue:
    - We have closed the Fire & Rescue area to non-essential people, including village and department staff.
    - Daily cleaning within the Fire & Rescue area for high contact and high traffic areas.
    - Shift changes are performed with social distancing and are required to be completed in ten minutes or less.
    - The Engines, Squad, and Ladder are only staffed with four firefighters.
    - Increased the cleaning and disinfecting of the vehicles in the fleet and then leaving the vehicles open to allow air circulation.
    - Department training and meetings are being conducted online for groups larger than ten. Ten or less may be scheduled in person.
    - Social distancing is used among staff during the day.
    - Surgical masks and safety glasses are utilized on every call, during training, performing fire inspections and interacting with the public when possible.
    - N95 masks, isolation gowns, and safety glasses are used on any patient contact that has been tested positive, suspected of COVID-19, or a higher risk procedure is performed (nebulizer, high flow oxygen, CPAP, CPR, etc.).
    - Firefighters are released immediately upon determination that any additional staff isn't required. The firefighters are limited to the apparatus bay area. The sign-in process for firefighters is completed in the laundry area, where firefighters are required to wash hands after signing in for a call.
    - The career staff is conducting weekly equipment checks usually performed by the paid-on-call staff.
    - Our PPE supplies remain sufficient with fit tested N-95 masks becoming limited, but with re-use we should be able to maintain.
    - We are participating in N95 mask decontamination with the State EOC with the Battelle System.
  - We have provided an estimated 60 birthday parades.

- **Staffing**

- Current Staffing Levels
  - Fulltime Fire Rescue Chief – 1
  - Administrative Captain – 1
  - Fulltime Fire Inspector/Public Education Specialist – 1
  - Fulltime EMTs – 6 (1 on medical leave)
  - Fulltime Confidential Administrative Assistant - 1
  - Paid-On-Call – 56 (13 EMTs (1 on medical leave), 25 Firefighters (1 Active Retired), 10 EMR/Firefighter, & 9 EMT/Firefighters (1 on military leave)
  - Total Staffing Level – 67
- We continue to have a career EMT off due to a non-work-related injury. We have been covering the majority of the shifts with the Administrative Captain, or Fire Inspector and Paid-On-Call EMTs.
- We have two members that attended EMT Basic Class this summer and two additional members looking to participate in the fall.
- Our recruit class has completed the Firefighter I certification class and began Hazardous Material Operations class. The group will finish the Hazardous Material Operations in November and test for certification in December.
- We had two past members return to the department, one as an EMT and the other as a Firefighter. We have three others completing the pre-employment physical testing. Two will be EMT/Firefighters and one will be taking an EMT class in spring. We have one additional person completing background to be a firefighter. We are currently at capacity for firefighters with locks and gear. We are seeking residents to become EMTs. We need EMTs available to assist with back up ambulance calls.

<b><u>Inspection/Prevention Activity</u></b>	<b><u>Completed</u></b>	<b><u>Year to Date Total</u></b>
Building Inspections	50	375
Fire Code Violations Identified	32	177
Re-inspections Completed	1	14
Corrections Noted	1	34
Building Plan Reviews	2	6
Development Reviews	2	18
Acceptance Test/site visits	2	16
Fire Drills	0	0
AHA-CPR Classes	0	8
AHA Attendance Total	0	85

Public Education	0	5
Public Education Attendance	0	130
Home Prevention Installations	0	3

Many fire prevention activities are suspended due to COVID-19

- **Apparatus & Equipment**

- 2018 Pumper (Engine 2) has a discharge valve that is malfunctioning and will require rebuilding.
- 2007 Pumper (Engine 1) has a discharge air solenoid leaking on a discharge and will require replacement of the solenoid.
- We experienced issues with the charging of the patient cot on the 2019 ambulance. The vendor spent over 10 hours diagnosing and replacing parts. We are monitoring the system with daily battery checks. All repairs were covered under service contract including replacement of three batteries that are \$500/each.
- 2015 Ambulance experienced an issue with the left rear outer tire valve stem. It was repaired by the Village's tire vendor.
- 2000 Heavy Rescue (Squad 5) had the driver's reverse light housing crack and required replacement. We had a spare in inventory from past vehicles that we collected as parts are no longer available.
- We have received the testing reports from our third-party testing and we are planning our replacement hose order. We have significant amount of hose exceeding 20 years and we are beginning the replacement process.

- **Budget**

- Overall, the budget is tracking to be within projections.
- The replacement radio project has begun. We have received all the portable radios, and majority are in service. We have placed all the mobile radios on order. The project is tracking to be within budget.
- We have placed on order our annual fire turnout gear replacement and the 2020 portion of ballistic protection gear. We will have ballistic protection for each firefighter on the engines and ladder and two sets on each ambulance once the current shipment is received. Most of the ballistic gear has been received and waiting on helmets only.
- We have received 50% funding from the DNR for wildland gear and will be purchasing soon to ensure spring availability.
- The Mobile Data Computers (MDC) and ambulance report computer have been received in and replaced. Each year we receive a new report computer, and then the old are moved to the Command Car as an MDC, and the Command Car MDC is moved to Car 3.
- We have received the bids for the foam trailer and all were within the budget and had 12% spread. We are reviewing the bids and will be making the order soon.

### Ambulance Runs By Dispatch Reason

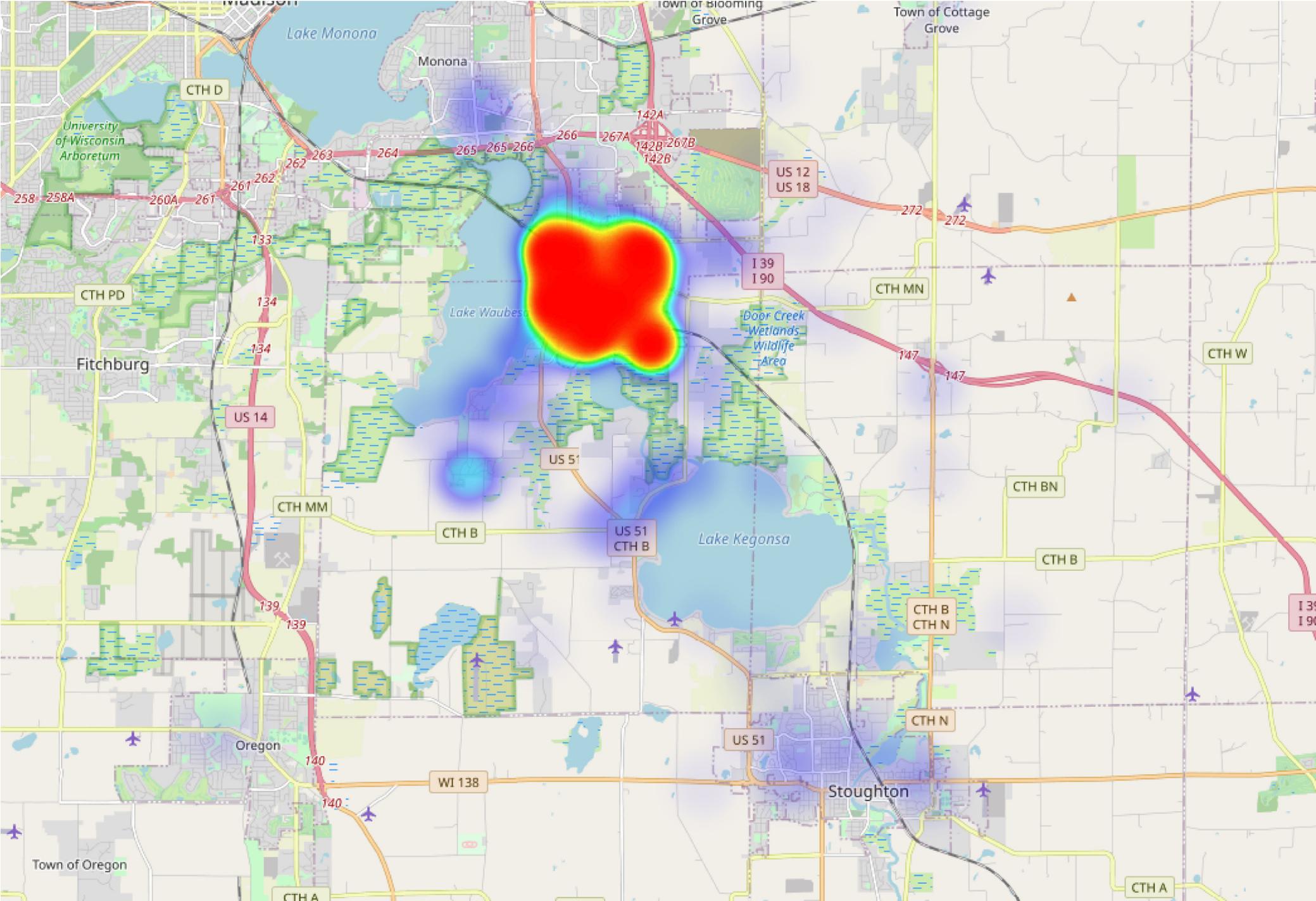
Incident Complaint Reported By Dispatch	09/01 - 09/30/2020		09/01 - 09/30/2019		09/01 - 09/30/2018	
Abdominal Pain/Problems	1	1.19%	1	1.56%	4	4.88%
Allergic Reaction/Stings	0	0.00%	1	1.56%	1	1.22%
Animal Bite	0	0.00%	0	0.00%	0	0.00%
Assault	0	0.00%	0	0.00%	0	0.00%
Automated Crash Notification	0	0.00%	0	0.00%	0	0.00%
Back Pain (Non-Traumatic)	0	0.00%	1	1.56%	3	3.66%
Breathing Problem	4	4.76%	3	4.69%	6	7.32%
Burns/Explosion	0	0.00%	0	0.00%	0	0.00%
Carbon Monoxide/Hazmat/Inhalation/CBRN	0	0.00%	1	1.56%	0	0.00%
Cardiac Arrest/Death	3	3.57%	1	1.56%	0	0.00%
Chest Pain (Non-Traumatic)	3	3.57%	2	3.13%	2	2.44%
Choking	0	0.00%	0	0.00%	0	0.00%
Convulsions/Seizure	1	1.19%	3	4.69%	2	2.44%
Diabetic Problem	3	3.57%	3	4.69%	1	1.22%
Drowning/Diving/SCUBA Accident	0	0.00%	0	0.00%	0	0.00%
Electrocution/Lightning	0	0.00%	0	0.00%	0	0.00%
Eye Problem/Injury	0	0.00%	0	0.00%	0	0.00%
Falls	18	21.43%	4	6.25%	18	21.95%
Fire	10	11.90%	6	9.38%	5	6.10%
Headache	1	1.19%	0	0.00%	0	0.00%
Heart Problems/AICD	1	1.19%	2	3.13%	2	2.44%
Heat/Cold Exposure	0	0.00%	0	0.00%	0	0.00%
Hemorrhage/Laceration	4	4.76%	0	0.00%	3	3.66%
Industrial Accident/Inaccessible Incident/Other Entrapments (Non-Vehicle)	0	0.00%	0	0.00%	0	0.00%
Medical Alarm	0	0.00%	0	0.00%	0	0.00%
No Other Appropriate Choice	0	0.00%	0	0.00%	4	4.88%
Overdose/Poisoning/Ingestion	1	1.19%	1	1.56%	1	1.22%
Pregnancy/Childbirth/Miscarriage	0	0.00%	0	0.00%	0	0.00%
Psychiatric Problem/Abnormal Behavior/Suicide Attempt	1	1.19%	2	3.13%	0	0.00%
Sick Person	12	14.29%	7	10.94%	5	6.10%
Stab/Gunshot Wound/Penetrating Trauma	0	0.00%	0	0.00%	1	1.22%
Standby	1	1.19%	0	0.00%	0	0.00%
Stroke/CVA	3	3.57%	2	3.13%	2	2.44%
Traffic/Transportation Incident	7	8.33%	8	12.50%	10	12.20%
Transfer/Interfacility/Palliative Care	0	0.00%	0	0.00%	0	0.00%
Traumatic Injury	1	1.19%	3	4.69%	2	2.44%
Unconscious/Fainting/Near-Fainting	9	10.71%	12	18.75%	10	12.20%
Unknown Problem/Person Down	0	0.00%	1	1.56%	0	0.00%
Total	84		64		82	

### Ambulance Runs By Dispatch Reason

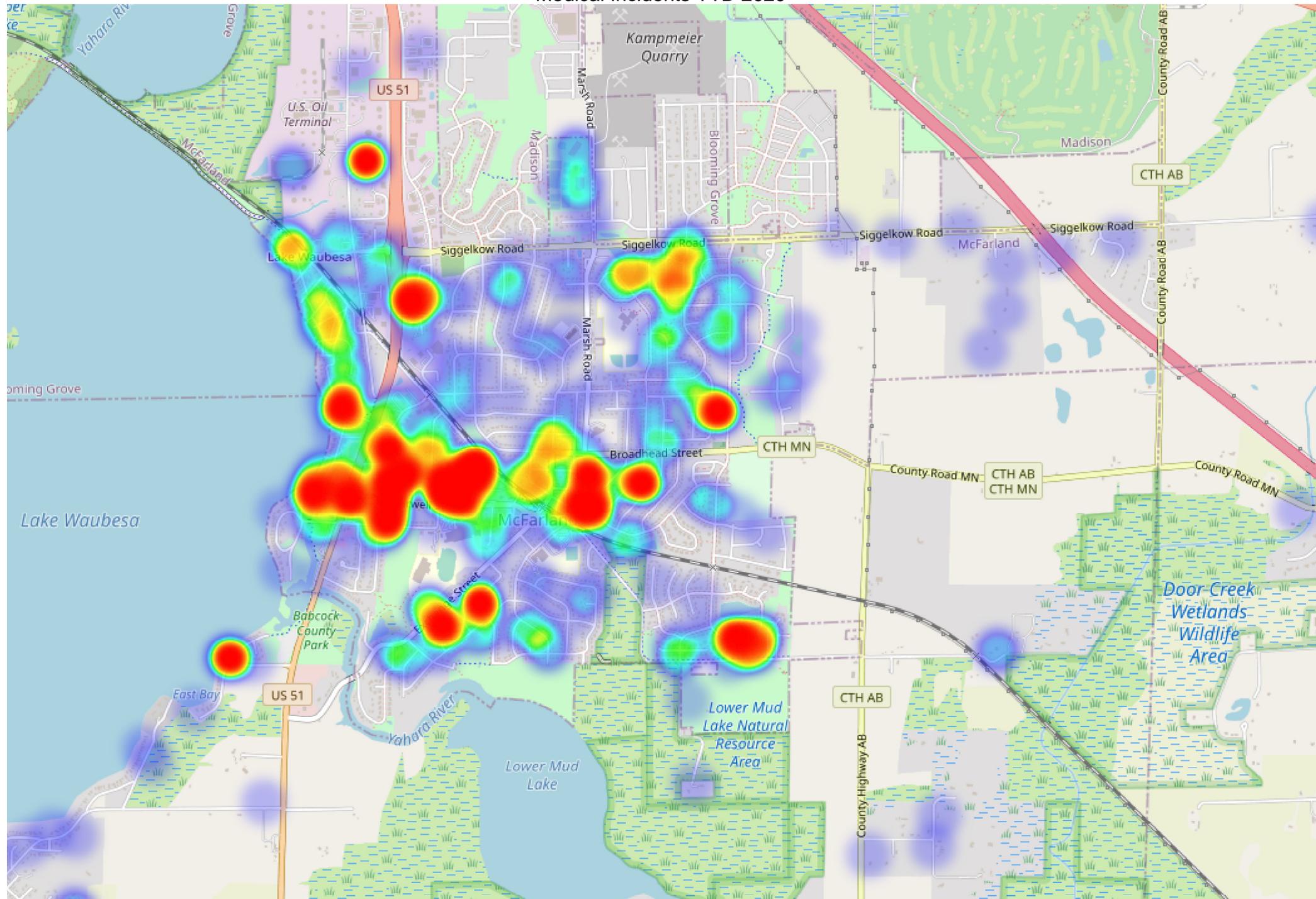
Incident Complaint Reported By Dispatch	01/01/20 - 9/30/20		01/01/19 - 9/30/19		01/01/18 - 9/30/18	
Abdominal Pain/Problems	15	2.27%	10	1.58%	11	1.62%
Allergic Reaction/Stings	4	0.61%	4	0.63%	7	1.03%
Animal Bite	1	0.15%	0	0.00%	0	0.00%
Assault	10	1.51%	4	0.63%	3	0.44%
Automated Crash Notification	0	0.00%	1	0.16%	0	0.00%
Back Pain (Non-Traumatic)	5	0.76%	11	1.74%	11	1.62%
Breathing Problem	51	7.72%	39	6.18%	41	6.03%
Burns/Explosion	0	0.00%	1	0.16%	1	0.15%
Carbon Monoxide/Hazmat/Inhalation/CBRN	6	0.91%	5	0.79%	13	1.91%
Cardiac Arrest/Death	12	1.82%	9	1.43%	7	1.03%
Chest Pain (Non-Traumatic)	29	4.39%	40	6.34%	16	2.35%
Choking	3	0.45%	8	1.27%	4	0.59%
Convulsions/Seizure	13	1.97%	14	2.22%	16	2.35%
Diabetic Problem	12	1.82%	12	1.90%	10	1.47%
Drowning/Diving/SCUBA Accident	1	0.15%	3	0.48%	0	0.00%
Electrocution/Lightning	1	0.15%	0	0.00%	0	0.00%
Eye Problem/Injury	2	0.30%	0	0.00%	1	0.15%
Falls	120	18.15%	122	19.33%	115	16.91%
Fire	50	7.56%	24	3.80%	50	7.35%
Headache	6	0.91%	3	0.48%	3	0.44%
Heart Problems/AICD	10	1.51%	16	2.54%	17	2.50%
Heat/Cold Exposure	0	0.00%	1	0.16%	0	0.00%
Hemorrhage/Laceration	22	3.33%	19	3.01%	18	2.65%
Industrial Accident/Inaccessible Incident/Other Entrapments (Non-Vehicle)	0	0.00%	0	0.00%	1	0.15%
Medical Alarm	0	0.00%	0	0.00%	0	0.00%
No Other Appropriate Choice	3	0.45%	4	0.63%	10	1.47%
Overdose/Poisoning/Ingestion	11	1.66%	14	2.22%	12	1.76%
Pregnancy/Childbirth/Miscarriage	2	0.30%	0	0.00%	1	0.15%
Psychiatric Problem/Abnormal Behavior/Suicide Attempt	7	1.06%	13	2.06%	5	0.74%
Sick Person	99	14.98%	84	13.31%	89	13.09%
Stab/Gunshot Wound/Penetrating Trauma	1	0.15%	0	0.00%	1	0.15%
Standby	4	0.61%	3	0.48%	9	1.32%
Stroke/CVA	15	2.27%	16	2.54%	13	1.91%
Traffic/Transportation Incident	47	7.11%	48	7.61%	105	15.44%
Transfer/Interfacility/Palliative Care	0	0.00%	3	0.48%	3	0.44%
Traumatic Injury	14	2.12%	19	3.01%	8	1.18%
Unconscious/Fainting/Near-Fainting	82	12.41%	74	11.73%	76	11.18%
Unknown Problem/Person Down	2	0.00%	7	1.07%	3	0.35%
Well Person Check	1	0.15%	0	0.00%	0	0.00%
<b>Total</b>	<b>661</b>		<b>631</b>		<b>680</b>	



Medical Incidents YTD 2020



Medical Incidents YTD 2020



**McFarland Fire & Rescue Dept.**

**Fire Incident Type Period Comparisons**

**Alarm Date Between {09/01/2020} and {09/30/2020}**

Incident Type	09/01/2020	09/01/2019	09/01/2018	09/01/2017
	to 09/30/2020	to 09/30/2019	to 09/30/2018	to 09/30/2017
111 Building fire	5	1	0	1
113 Cooking fire, confined to container	0	0	0	1
138 Off-road vehicle or heavy equipment fire	0	0	1	0
140 Natural vegetation fire, Other	0	0	0	1
141 Forest, woods or wildland fire	0	0	1	0
142 Brush or brush-and-grass mixture fire	0	0	1	1
311 Medical assist, assist EMS crew	9	10	14	10
322 Motor vehicle accident with injuries	1	3	1	0
323 Motor vehicle/pedestrian accident (MV Ped)	1	0	0	0
324 Motor Vehicle Accident with no injuries	1	0	2	0
331 Lock-in (if lock out , use 511 )	1	0	0	0
412 Gas leak (natural gas or LPG)	1	1	1	0
413 Oil or other combustible liquid spill	0	1	0	1
440 Electrical wiring/equipment problem, Other	0	0	0	2
443 Breakdown of light ballast	0	1	0	0
444 Power line down	1	1	0	1
445 Arcing, shorted electrical equipment	1	0	0	0
463 Vehicle accident, general cleanup	0	0	1	1
551 Assist police or other governmental agency	0	1	0	0
571 Cover assignment, standby, moveup	2	1	0	0
600 Good intent call, Other	0	0	0	1
611 Dispatched & cancelled en route	2	2	5	10
6111Cancelled en route - Auto Aid Fire	3	0	0	0
6112Dispatched & cancelled en route - EMS Assist	1	0	0	0
6113Dispatched & cancelled en route - Mutual Aid	1	0	0	0
622 No Incident found on arrival at dispatch address	2	0	0	0
651 Smoke scare, odor of smoke	0	0	0	1
671 HazMat release investigation w/no HazMat	0	0	1	0
700 False alarm or false call, Other	0	0	0	1
733 Smoke detector activation due to malfunction	0	1	0	0
735 Alarm system sounded due to malfunction	1	3	3	1
736 CO detector activation due to malfunction	0	1	0	1
743 Smoke detector activation, no fire - unintentional	2	1	0	0
745 Alarm system activation, no fire - unintentional	2	1	1	1
746 Carbon monoxide detector activation, no CO	0	1	0	0
815 Severe weather or natural disaster standby	0	0	1	0
900 Special type of incident, Other	0	0	1	0
<b>Totals</b>	<u>37</u>	<u>30</u>	<u>34</u>	<u>35</u>

**McFarland Fire & Rescue Dept.**

**Fire Incident Type Period Comparisons**

**Alarm Date Between {01/01/2020} and {09/30/2020}**

Incident Type	01/01/2020	01/01/2019	01/01/2018	01/01/2017
	to	to	to	to
	09/30/2020	09/30/2019	09/30/2018	09/30/2017
111 Building fire	18	15	12	8
112 Fires in structure other than in a building	0	0	1	1
113 Cooking fire, confined to container	2	3	2	6
115 Incinerator overload or malfunction, fire confined	0	1	0	0
118 Trash or rubbish fire, contained	1	0	0	1
131 Passenger vehicle fire	2	0	2	2
132 Road freight or transport vehicle fire	1	0	0	0
134 Water vehicle fire	0	0	0	1
138 Off-road vehicle or heavy equipment fire	0	0	1	0
140 Natural vegetation fire, Other	0	0	1	1
141 Forest, woods or wildland fire	0	0	1	0
142 Brush or brush-and-grass mixture fire	5	0	1	2
150 Outside rubbish fire, Other	0	0	1	0
151 Outside rubbish, trash or waste fire	0	2	0	0
154 Dumpster or other outside trash receptacle fire	0	1	0	3
160 Special outside fire, Other	0	0	1	0
162 Outside equipment fire	0	1	0	0
171 Cultivated grain or crop fire	0	0	1	0
223 Air or gas rupture of pressure or process vessel	0	1	0	0
251 Excessive heat, scorch burns with no ignition	0	0	0	1
300 Rescue, EMS incident, other	0	1	0	0
311 Medical assist, assist EMS crew	84	104	84	92
322 Motor vehicle accident with injuries	11	20	19	14
323 Motor vehicle/pedestrian accident (MV Ped)	2	0	2	0
324 Motor Vehicle Accident with no injuries	5	3	9	3
331 Lock-in (if lock out , use 511 )	1	1	0	3
341 Search for person on land	0	1	0	1
342 Search for person in water	0	1	0	0
350 Extrication, rescue, Other	0	0	0	2
351 Extrication of victim(s) from building/structure	0	1	0	0
352 Extrication of victim(s) from vehicle	1	1	0	1
353 Removal of victim(s) from stalled elevator	0	0	2	1
357 Extrication of victim(s) from machinery	0	0	1	0
361 Swimming/recreational water areas rescue	1	1	0	0
363 Swift water rescue	0	1	1	0
365 Watercraft rescue	1	1	1	1
381 Rescue or EMS standby	0	0	0	1
411 Gasoline or other flammable liquid spill	3	2	3	3
412 Gas leak (natural gas or LPG)	3	7	4	4
413 Oil or other combustible liquid spill	0	2	0	2
420 Toxic condition, Other	0	0	1	0
421 Chemical hazard (no spill or leak)	2	0	0	0

**McFarland Fire & Rescue Dept.**

**Fire Incident Type Period Comparisons**

**Alarm Date Between {01/01/2020} and {09/30/2020}**

Incident Type	01/01/2020	01/01/2019	01/01/2018	01/01/2017
	to 09/30/2020	to 09/30/2019	to 09/30/2018	to 09/30/2017
424 Carbon monoxide incident	2	3	4	3
440 Electrical wiring/equipment problem, Other	0	0	0	7
441 Heat from short circuit (wiring), defective/worn	0	0	1	0
442 Overheated motor	1	0	1	0
443 Breakdown of light ballast	0	1	0	0
444 Power line down	2	2	3	4
445 Arcing, shorted electrical equipment	5	5	1	4
451 Biological hazard, confirmed or suspected	0	0	0	1
463 Vehicle accident, general cleanup	1	3	4	6
500 Service Call, other	0	0	1	0
510 Person in distress, Other	0	0	1	1
511 Lock-out	0	1	0	0
520 Water problem, Other	0	0	0	1
521 Water evacuation	0	1	0	0
522 Water or steam leak	1	2	1	2
531 Smoke or odor removal	2	0	1	1
542 Animal rescue	1	0	0	1
550 Public service assistance, Other	0	0	0	1
551 Assist police or other governmental agency	0	3	0	2
553 Public service	5	5	0	0
555 Defective elevator, no occupants	1	0	0	0
561 Unauthorized burning	5	0	3	1
571 Cover assignment, standby, moveup	3	9	3	1
600 Good intent call, Other	0	0	3	10
611 Dispatched & cancelled en route	25	40	40	45
6111Cancelled en route - Auto Aid Fire	11	0	0	0
6112Dispatched & cancelled en route - EMS Assist	3	0	0	0
6113Dispatched & cancelled en route - Mutual Aid	3	0	0	0
621 Wrong location	0	1	0	0
622 No Incident found on arrival at dispatch address	8	4	1	2
631 Authorized controlled burning	1	7	8	2
650 Steam, Other gas mistaken for smoke, Other	0	0	0	1
651 Smoke scare, odor of smoke	0	4	6	3
652 Steam, vapor, fog or dust thought to be smoke	1	0	0	1
653 Smoke from barbecue, tar kettle	0	0	0	1
661 EMS call, party transported by non-fire agency	0	0	0	1
671 HazMat release investigation w/no HazMat	1	2	3	1
700 False alarm or false call, Other	0	0	2	1
710 Malicious, mischievous false call, Other	0	0	1	0
711 Municipal alarm system, malicious false alarm	0	1	0	0
713 Telephone, malicious false alarm	0	1	0	0
714 Central station, malicious false alarm	0	1	3	0

**McFarland Fire & Rescue Dept.**

**Fire Incident Type Period Comparisons**

**Alarm Date Between {01/01/2020} and {09/30/2020}**

Incident Type	01/01/2020	01/01/2019	01/01/2018	01/01/2017
	to 09/30/2020	to 09/30/2019	to 09/30/2018	to 09/30/2017
731 Sprinkler activation due to malfunction	0	4	2	0
733 Smoke detector activation due to malfunction	1	11	3	0
735 Alarm system sounded due to malfunction	6	8	6	8
736 CO detector activation due to malfunction	3	7	3	6
740 Unintentional transmission of alarm, Other	0	0	3	2
741 Sprinkler activation, no fire - unintentional	1	1	0	1
743 Smoke detector activation, no fire - unintentional	6	3	3	5
744 Detector activation, no fire - unintentional	1	2	1	0
745 Alarm system activation, no fire - unintentional	13	7	10	12
746 Carbon monoxide detector activation, no CO	2	8	5	4
812 Flood assessment	0	0	1	0
814 Lightning strike (no fire)	0	0	1	0
815 Severe weather or natural disaster standby	0	0	2	2
900 Special type of incident, Other	0	0	1	0
911 Citizen complaint	1	0	0	0
<b>Totals</b>	<u>259</u>	<u>318</u>	<u>283</u>	<u>298</u>

# MCFARLAND POLICE DEPARTMENT



September 2020 Monthly Report

## CONTENTS

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<b>TRAINING REPORT .....</b>	<b>3</b>
<b>OTHER INFORMATION.....</b>	<b>3</b>

## SEPTEMBER 2020 MONTHLY REPORT

### Introductory Information

As with the past few month's reports, this one will be somewhat streamlined as compared to the typical monthly report. Department heads have been providing Village Administration with more detailed information, and in turn they have been releasing that information to the public jointly rather than through individual Department reports. As is the case with most Village departments, our operations continue to be altered in response to the COVID-19 pandemic. Across the board, operations have been adjusted to provide for the greatest degree of isolation and the least amount of personal contact.

All extra, special event and special assignment related activities have been either suspended, reduced or greatly modified to prevent personal contact to every degree possible. All training has been suspended and/or cancelled. Outreach programming (Bike Rodeo, summer programming) has been in most cases cancelled. We are attempting to conduct some programs online, such as Coffee with a Cop and other programs that are still in the creation stage. Vital outreach contact with our at-risk populations is limited to phone, video, or other means than personal contact.

Our administrative offices remain staffed, however closed indefinitely. For the most part, absent select governmental meetings, the Municipal Center is completely closed to the public.

### Staffing Report

- The department has transitioned back into a normal staffing model. We will continue to monitor COVID metrics as they apply to the advancement of the Forward Dane Plan, and if necessary, make scheduling decisions and adjustments as needed.
- Additionally, we continue to operate two officers short through mid-October, at which time we will gain one officer back.

### Equipment Report

- No report for September.

## Training Report

- Nothing to report in September.

## Other Information

- The department will be rolling out the CRC Program to staff at our October staff meeting. The program will then go live immediately thereafter.
- The drug drop box has been relocated to the front vestibule, thereby allowing for 24/7 access. This should address the issues we were seeing during COVID, with medications being left unsecured on the vestibule floor. An additional camera has been added in the vestibule to provide video monitoring of the new location, as required by DEA regulation.



**PUBLIC SAFETY COMMITTEE SUMMARY SHEET**

**MEETING DATE:** Wednesday, October 14, 2020

**SECTION:** Business

**DEPARTMENT:** Administration

**CONTACT:** Cassandra Suettinger, Village Clerk/Treasurer, Craig Sherven, Police Chief, Andrew Bremer, Comm & Eco Dev Director, Chris Dennis, Fire/Rescue Chief

**AGENDA ITEM:** Discussion and recommendation on a change to the licensed premise for Aruba0204 LLC D/B/A Angelo's McFarland, 4706 Farwell St., to add an addition and change the outdoor seating area.

**PREVIOUS ACTION:**

**ISSUE SUMMARY:**

Angelo's is applying to expand their licensed premise for alcohol consumption. The proposal would add 1,116 SF to the ground floor and reconfigure and reduce the existing outdoor consumption patio area to 420 SF. A staff report and feedback is attached.

**FINANCIAL/BUDGET IMPACT:**

N/A

**VILLAGE PLAN REFERENCE:**

N/A

**ORDINANCE REFERENCE:**

11-64

**BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:**

Staff is recommending approval of the expansion of premise for Angelo's LLC, 4706 Farwell St, to add approximately 1,116 square feet to the restaurant/bar area and reconfigure the outdoor consumption area to be approximately 420 square feet with the condition that a second emergency exit be incorporated into the new fence per 2015 IBC 1006.2.1.

**ATTACHMENTS:**

1. Application - Change of Lic. Premise-2
2. 4706 Farwell St - PC app 9.8.20 - 2 of 3
3. 4706 Farwell St - PC app 9.8.20 - 3 of 3
4. Review and Recommendation - Angelo's - Expansion
5. Fire & EMS Recommendations



6. 4706 Farwell Street\_C&ED Memo\_10.08.20
7. PD Letter of Approval Angelo's 2020



**Application for an Outdoor Consumption Area**  
Pursuant to Village Ordinance Chapter 11

**\*Any physical change to a licensed premise requires Village board approval.**

No Fee

**1. Applicant Information**

Name of Individual, Partnership, LLC, or Corporation that holds the current Alcohol Beverage License:  
Aruba0204 LLC

DBA:  
Angelo's McFarland

Address of establishment:  
4706 Farwell St

City, State and Zip Code:  
McFarland, WI 53558

Contact Name:  
Rick Hubanks

Contact Telephone Number:  
608-577-0453

**2. Premise information**

Gross floor area of the indoor licensed premise within a permanent building:

Current – 2310 SF, Proposed addition – 1116 SF, Proposed total – 3426 SF

Proposed Square Footage of Outdoor Area:\*  
420 SF

*\*Outdoor area may not be larger than 50% of the gross floor area of the licensed premise within a permanent building without a variance granted by the Village Board. To request a variance, please see section 8 of the application.*

**3. Outdoor Consumption Section**

Is the proposed outdoor consumption area within 50 feet of the lot line of a parcel zoned, or used for residential purposes?\*

- No    - Yes, see section 8 of application to request a variance

*\*This prohibition shall not apply to an outdoor area where an accessory apartment exists on the same parcel as the licensed premise.*

Will the outdoor area have amplified sound including but not limited to live music, loud speakers, call systems, etc.?

- No    - Yes.

Hours of operation for an outdoor consumption area shall be limited to Sunday through Thursday 11:00 a.m. to 10:00 p.m., and Friday and Saturday 11:00 a.m. to 11:00 p.m. Will the proposed outdoor consumption area meet this standard?  - Yes    - No, see section 8 of application to request a variance

Is the proposed outdoor area directly connected to the indoor licensed premise?

- Yes    - No

*If no, please attach a security plan that explains how alcohol will be served, and how alcohol consumption will be monitored. Provide specific details on how you intend to prevent consumption outside of the licensed premise and how you will prevent underage alcohol consumption.*

**4. Outdoor Sporting Activity Section**

Will the proposed expansion involve an outdoor sporting activity area:?  
 - Yes     - No  
 If yes, you will need an outdoor sporting activity application in addition to this application.

**5. Attachments/Requirements**

The following must be submitted with your application:  
 - Site Plan or drawings demonstrating the size, location, surface, and building materials, fencing (not less than 4 ft in height), signage including proposed use of the outdoor area.  
 - Picture of proposed fencing/fencing material.

**6. Certification**

I certify that the information contained in this application is true and accurate to the best of my knowledge and belief. I agree to comply with all requirements of the Village Code of Ordinances and State Law.

Signature of Applicant: Rick Hubanks	Date: 9/11/2020
---	--------------------

**7. Standards for Outdoor Consumption Area**

a. The perimeter of any outdoor portion of a licensed premises shall be enclosed by a permanent, secure fence not less than four feet in height. Such fence shall be constructed of wood, plastic or metal and erected and maintained in accordance with all applicable Village Ordinance. If the outdoor portion of a licensed premises is an outdoor sports area, the enclosure may instead be made by temporary netting not less than ten feet high during the applicable sports season. Such netting shall not be installed sooner than 14 days prior to, and shall be removed no later than 14 days after, the season or the period established under Section 11-69(f)(6)c., whichever is shorter. The outdoor area shall comply with all applicable building code requirements including the provision of readily distinguishable means of egress for fire and emergency purposes.

b. Hours of outdoor consumption are restricted to 11:00 a.m. to 10 p.m. Sunday through Thursday, and 11:00 a.m. to 11:00 p.m. on Friday and Saturday.

c. Amplified music, speakers, microphones, televisions and other audio video devices shall be subject to Chapter 20, Article III of the Village Code of Ordinances regarding Noise and section 11-69(f) if applicable. Commercial zoned shall be limited to 70 db at all times. Noise is measured at the property line. Outdoor amplification of noise is not allowed after 10 p.m.

d. A conspicuous notice shall be posted at each fire exit stating: "No Beer, Liquor or Wine May Be Carried in an Open Container Beyond this Point."

e. No bar/counter service shall be permitted in outdoor areas, however, wait staff may serve in the outdoor area.

f. Except for outdoor sports activities permitted under Section 11-69, the outdoor area shall not be used for any activities other than service and consumption of food and/or drink. Smoking may be permitted in accordance with applicable State and local regulations.

g. The outdoor area shall be accessible to the disabled, and the license holder shall at all times comply with all applicable federal, state and village laws, ordinances and regulation concerning accessibility.

h. Containers for refuse disposal and regular cleanup shall be placed inside of the outdoor area.

i. If the outdoor area is used for outdoor sports activities as permitted under Section 11-69 and persons under the age of 21 are allowed to be present on the licensed premises, all persons 21 years of age or older who intend to consume alcohol beverages in the outdoor area, shall be issued a wristband that is bright in color which shall be issued only upon showing valid identification proving the person is 21 years of age or older.

j. The outdoor area shall not have an undue adverse impact upon nearby property, the character of the neighborhood, traffic conditions, parking or other matter affecting the public health, safety, welfare, or convenience.

**8. Variance – ONLY COMPLETE SECTION IF YOU ARE REQUESTING A VARIANCE FROM THE MINIMUM STANDARDS IN SECTION 7.**

- The above noted standards in section 7 shall be the minimum conditions of all outdoor licensed areas unless the Village Board makes a specific finding that the condition is not necessary to protect the public health, safety or welfare.

Please identify any variances requested from the minimum standards that you would like considered by the Village Board.

I am requesting a variance from the following standard(s):

1. Outdoor areas are prohibited within 50 feet of the lot line of a parcel zoned, or lawfully used for residential purposes.

Proposed distance from residential lot line: \_\_\_\_\_

*Explanation as to why the variance is needed/requested and why it will not cause a nuisance or concern for public health, safety and welfare:*

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2. The hours during which consumption may be permitted are 11:00 a.m. to 10:00 p.m. Sunday through Thursday, and Saturday and Sunday from 11:00 a.m. to 11:00 p.m.

*Proposed Hours of Outdoor consumption area:*

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*Explanation as to why the variance is needed/requested and why it will not cause a nuisance or concern for public health, safety and welfare:*

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3. The perimeter of any outdoor portion of a licensed premise shall be enclosed by a permanent, secure fence not less than four feet in height. Such fence shall be constructed of wood, plastic, or metal and erected and maintained in accordance with all Village Ordinances.

*Proposed fence height and materials:* \_\_\_\_\_

*Explanation as to why the variance is needed/requested and why it will not cause a nuisance or concern for public health, safety and welfare:*

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4. Amplified music, speakers, microphones, televisions, and other audio/video devices shall be subject to Chapter 20 regarding noise, which shall limit noise on all commercial properties to 70db, and no noise allowed between the hours of 10 p.m. and 7:00 a.m.

*Variance requested:* \_\_\_\_\_

*Explanation as to why the variance is needed/requested and why it will not cause a nuisance or concern for public health, safety and welfare:*

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5. The size of the outdoor area shall be not larger than 50 percent of the gross floor area of the licensed premise within a permanent building.

*Proposed size of outdoor area:* \_\_\_\_\_ *Percentage of gross floor area:* \_\_\_\_\_

*Explanation as to why the variance is needed/requested and why it will not cause a nuisance or concern for public health, safety and welfare:*

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Landscaping

All shaded area to be edged with Raffinato edging and filled with black/gray river rock. Holmstrup Arborvitae to be planted along the west and south corner walls. Fill in the rest of the area with bushes and grasses as needed to fill. \*see attached for specs\*

Lighting

Variable lumen output low voltage 35 degree flood beam lighting to be placed behind arborvitae for up lighting on the west and south stone feature wall. Vertical LED light bars to be installed on the upper stone corners on the south east corner and next to the patio door. \*see attached for specs\*

Signage

Eliminate current pedestal sign. Proposed 2 LED backlit dimensional letter signs on the south and west corner of the stone feature wall.

Exterior finishes

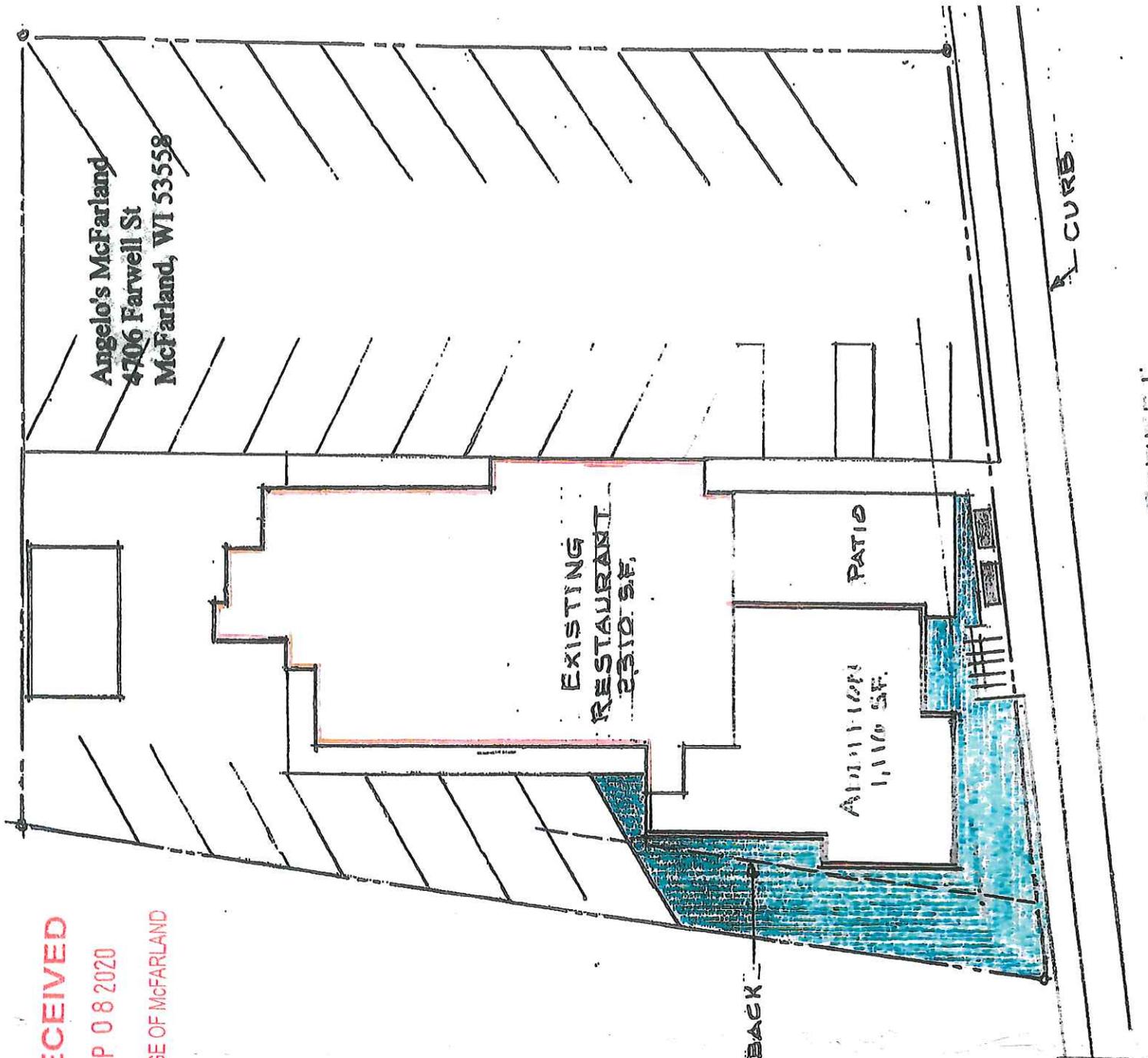
South and west feature corner walls and lower patio area walls to be dark stone veneer (similar to as spec) Upper patio area walls to be light larger format veneer stone. Remainder of proposed addition and existing structure to be E.F.I.S. Stucco finish (still working on final color) Windows and exterior doors to be dark extruded aluminum cladding.

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VILLAGE OF MCFARLAND

Angelo's McFarland  
4706 Farwell St  
McFarland, WI 53558



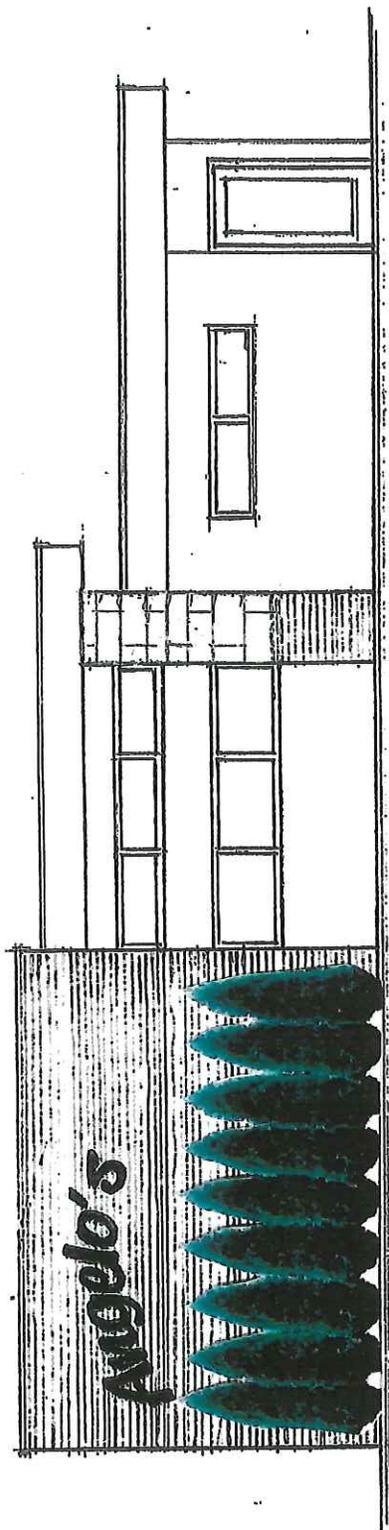
FARWELL STREET

CURB

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VILLAGE OF McFARLAND



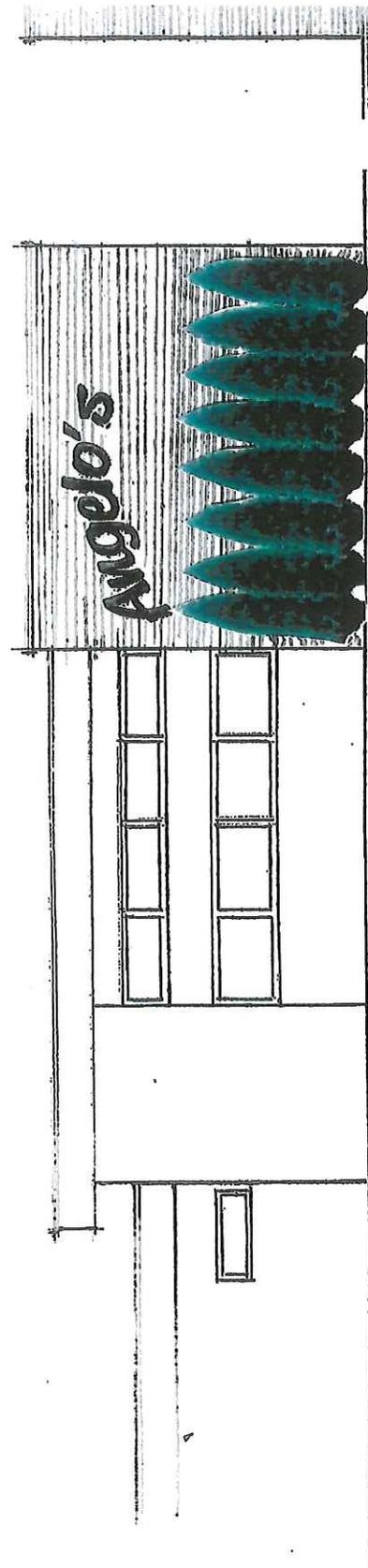
SOUTH ELEVATION

1/8" = 1'-0"

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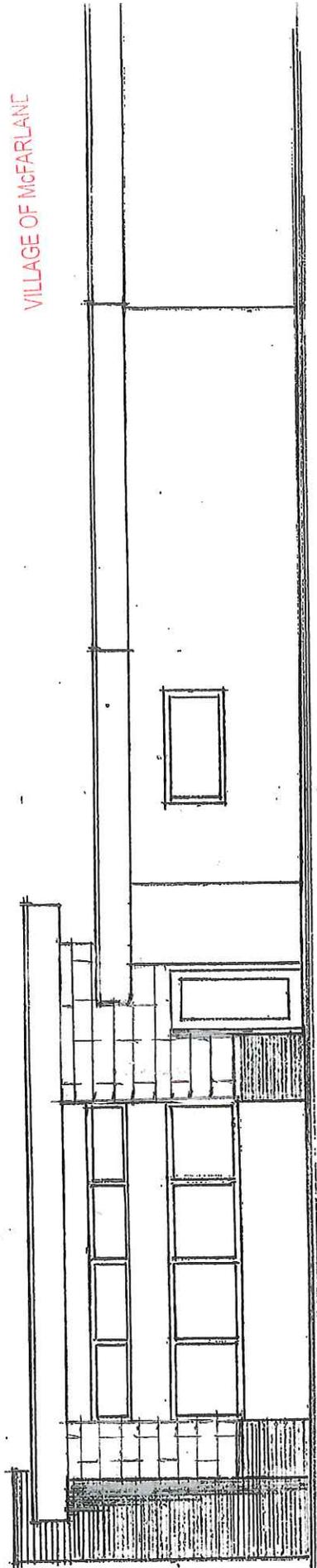


WEST ELEVATION  
1/8" = 1'-0"

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VILLAGE OF McFARLANE



EAST ELEVATION  
1/8" = 1'-0"

### Holmstrup Arborvitae



Photo credit: Gammon Landscape Nursery

The Holmstrup Arborvitae is an introduction from Denmark. It's a very compact, slow growing, pyramid with rich-green foliage. This evergreen does well in light shade and poor drainage. It's an excellent plant for smaller landscapes. Great year round color. Mature size is around 6-8' tall x 3-4' wide.

#### Holmstrup Arborvitae Quick Facts:

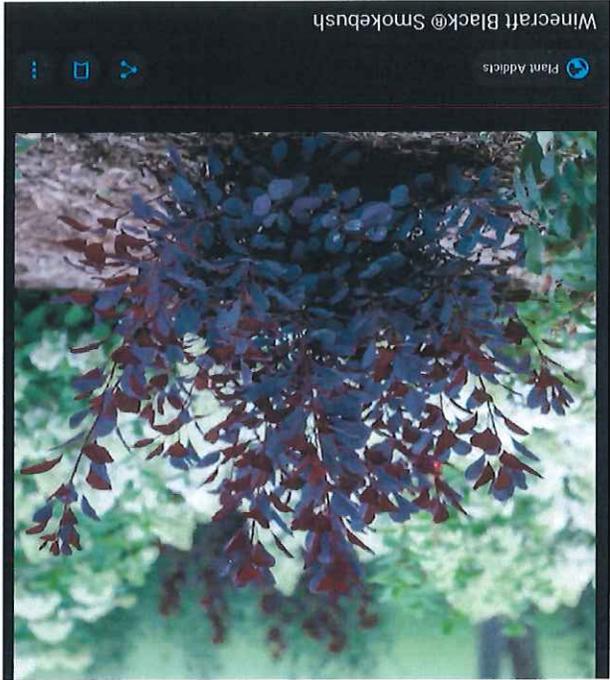
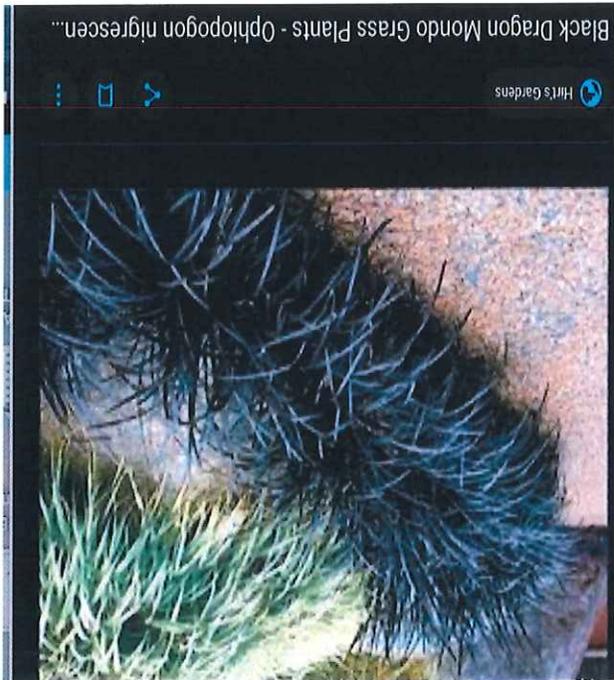
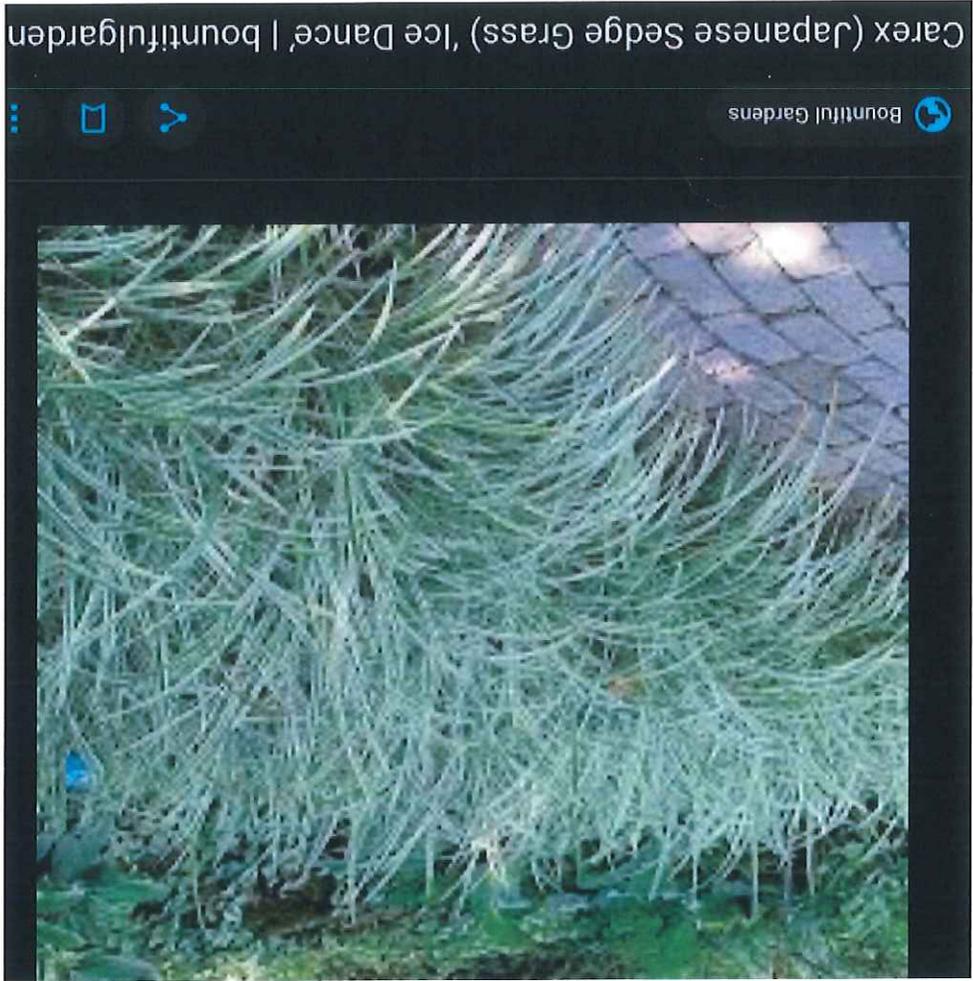
- Color:** Green
- Plant Size:** Around 6-8' tall x 3-4' wide
- Sunlight:** Full Sun to Partial Shade
- Soil Conditions:** Normal, Sandy, Clay, Acidic, Wet

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SEP 08 2020

VILLAGE OF McFARLAND





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SEP 08 2020

VILLAGE OF McFARLAND

## RAFFINATO 180 mm

DESCRIPTION: Edges TEXTURE: Smooth or Polished

### PALLET OVERVIEW - 180 mm SMOOTH

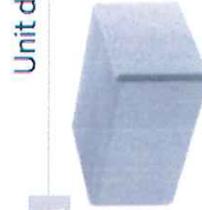
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### PALLET OVERVIEW - 180 mm POLISHED

A				

#### Specifications per pallet

	Imperial	Metric
Cubing	24 units	24 units
Approx. Weight	1 529 lbs	694 kg
Number of rows	2	



Unit dimensions	in	mm	Units/pallet
Height	7 1/16	180	24 units
Depth	9 13/16	249	
Length	14 1/8	359	

#### Specifications per pallet

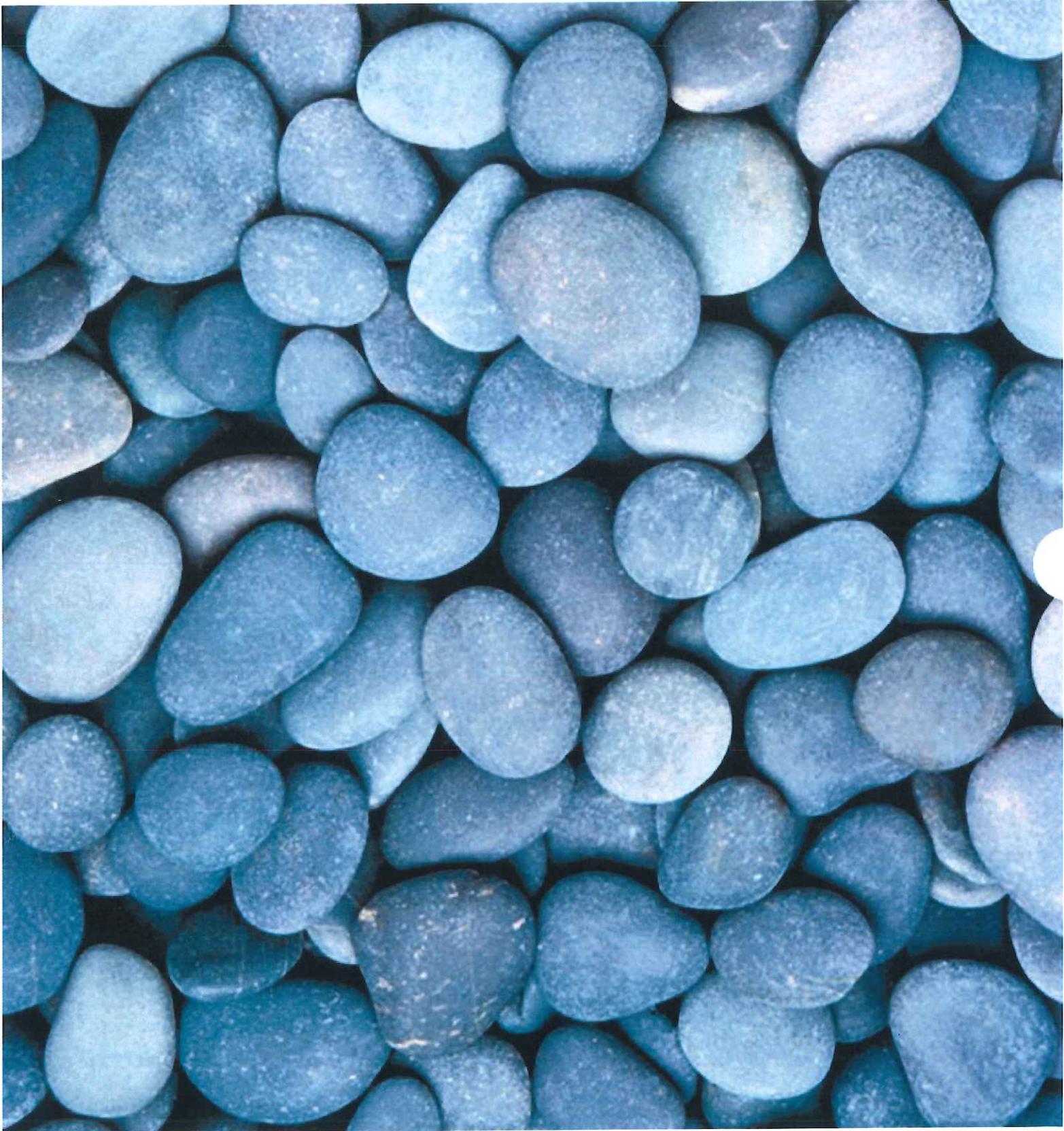
	Imperial	Metric
Cubing	20 units	20 units
Approx. Weight	1 557 lbs	706 kg
Number of rows	2	



Unit dimensions	in	mm	Units/pallet
Height	7 1/16	180	20 units
Depth	9 3/4	248	
Length	14 1/16	357	

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240cm: 90W

200cm: 80W

170cm: 70W

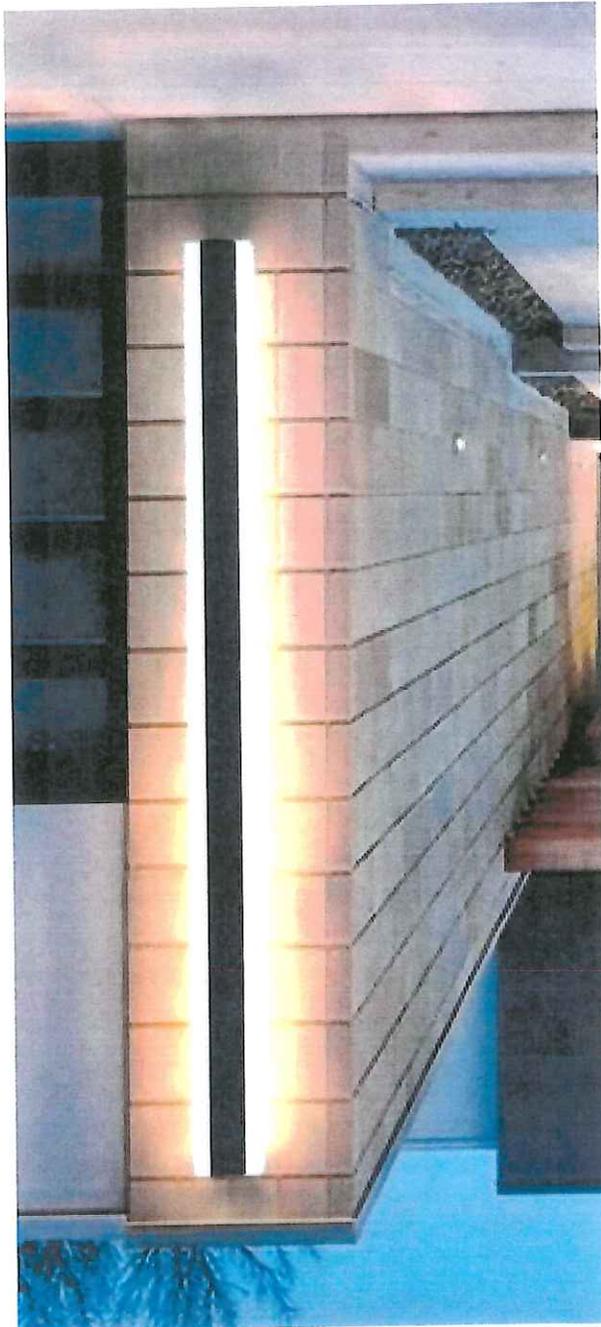
150cm: 60W

120cm: 48W

80cm: 32W

60cm: 16W

30cm: 8W



Diffuser: Aluminum Alloy

Is Dimmable: Yes

Base Type: Wedge

Usage: Industrial

Light Source: LED Bulbs

Style: Contemporary

Power Source: AC

Body Material: Aluminum

Warranty: 3 years

Item Type: Wall Lamps

Voltage: 85-265V

Protection Level: IP65

Certification: ce

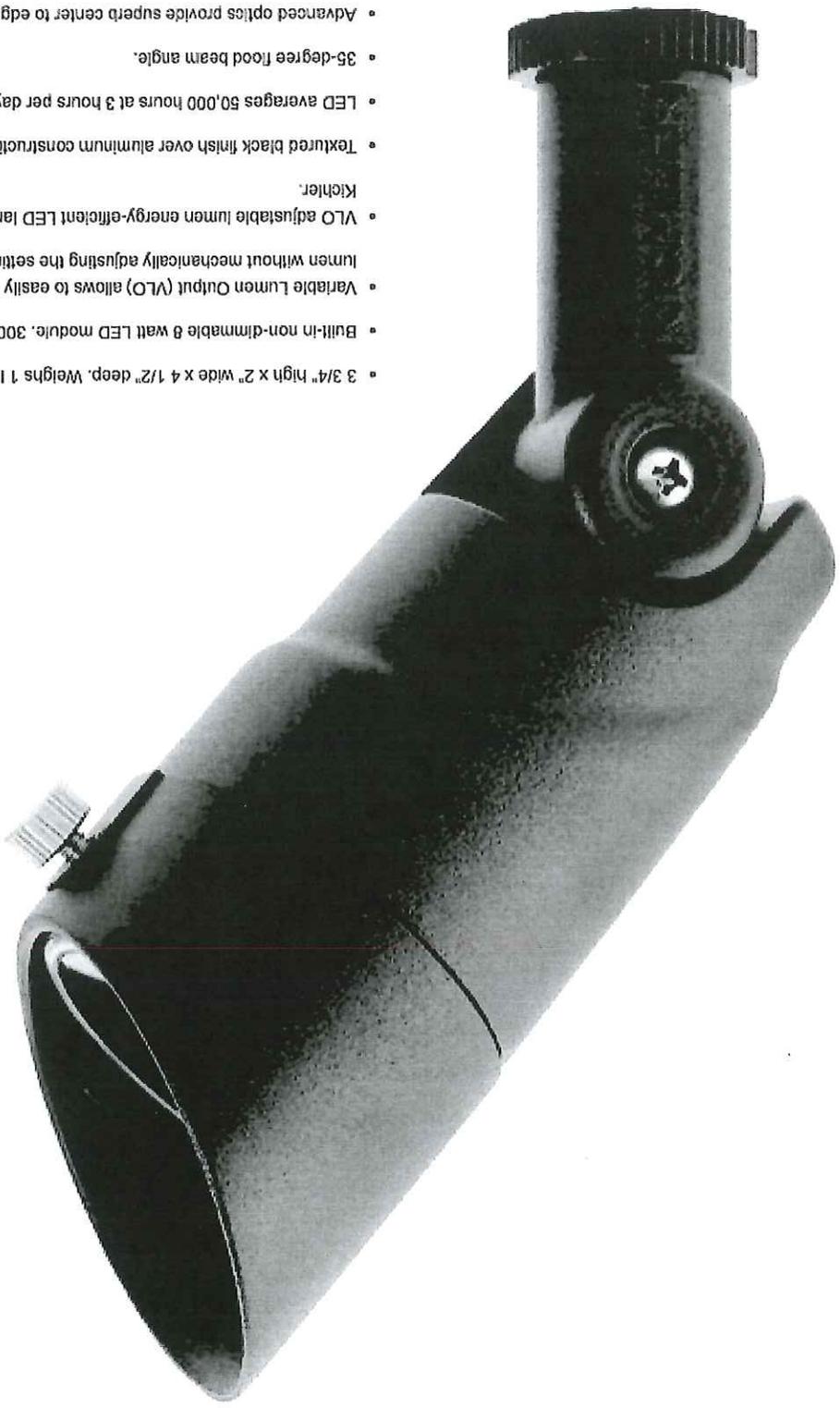
Certification: CCC

Finish: Polished Chrome

Is Bulbs Included: Yes

VILLAGE OF McFARLAND  
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- 3 3/4" high x 2" wide x 4 1/2" deep. Weighs 1 lbs.
- Built-in non-dimmable 8 watt LED module, 3000K color temperature, 80 CRI.
- Variable Lumen Output (VLO) allows to easily switch between 100, 200 or 300 lumen without mechanically adjusting the settings on the fixture.
- VLO adjustable lumen energy-efficient LED landscape accent flood light from Kichler.
- Textured black finish over aluminum construction. Tempered glass lens.
- LED averages 50,000 hours at 3 hours per day.
- 35-degree flood beam angle.
- Advanced optics provide superb center to edge uniformity.
- Complete sealed system for improved reliability.
- Advanced ESD surge protection (6 kV).
- Low voltage - 12V.



# Norstone Graphite PLANC™



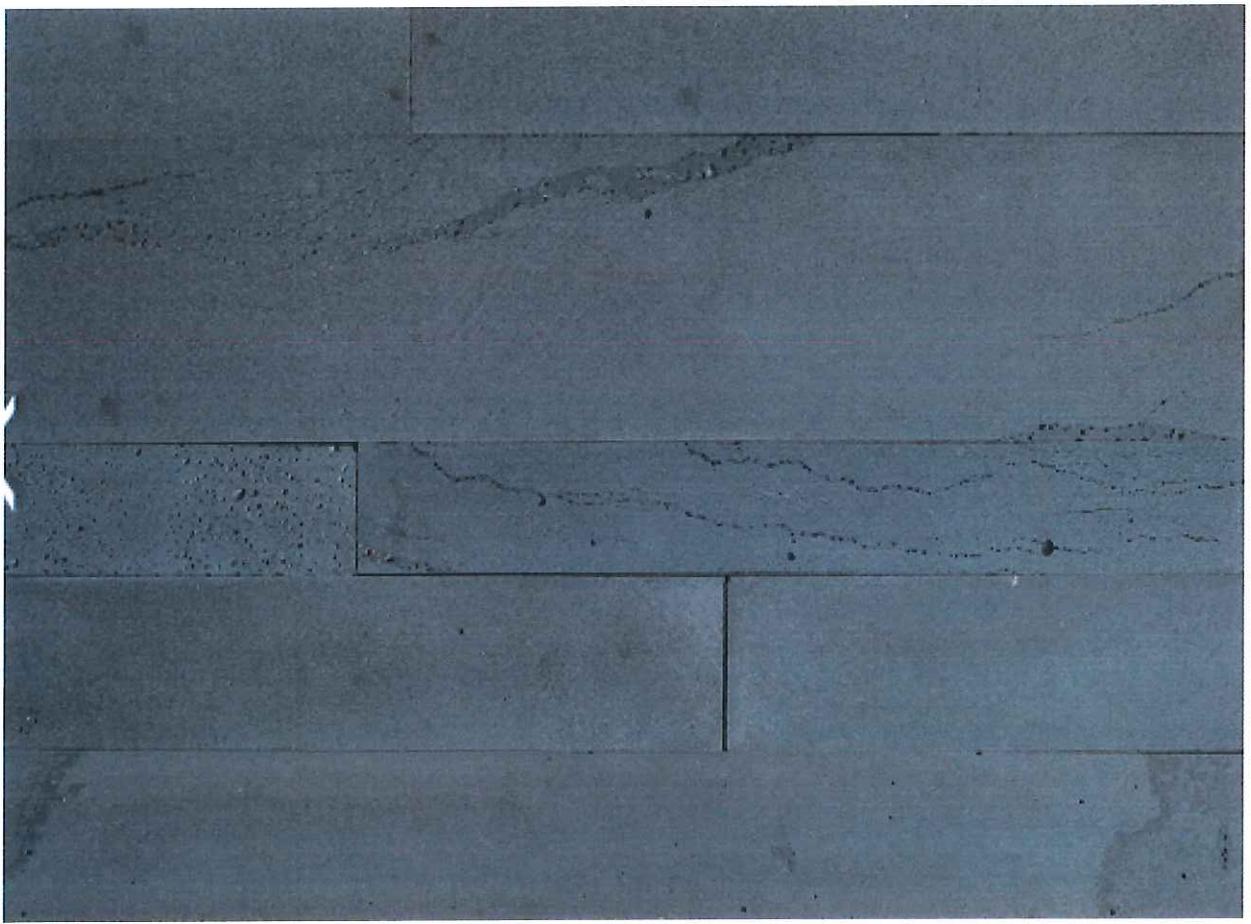
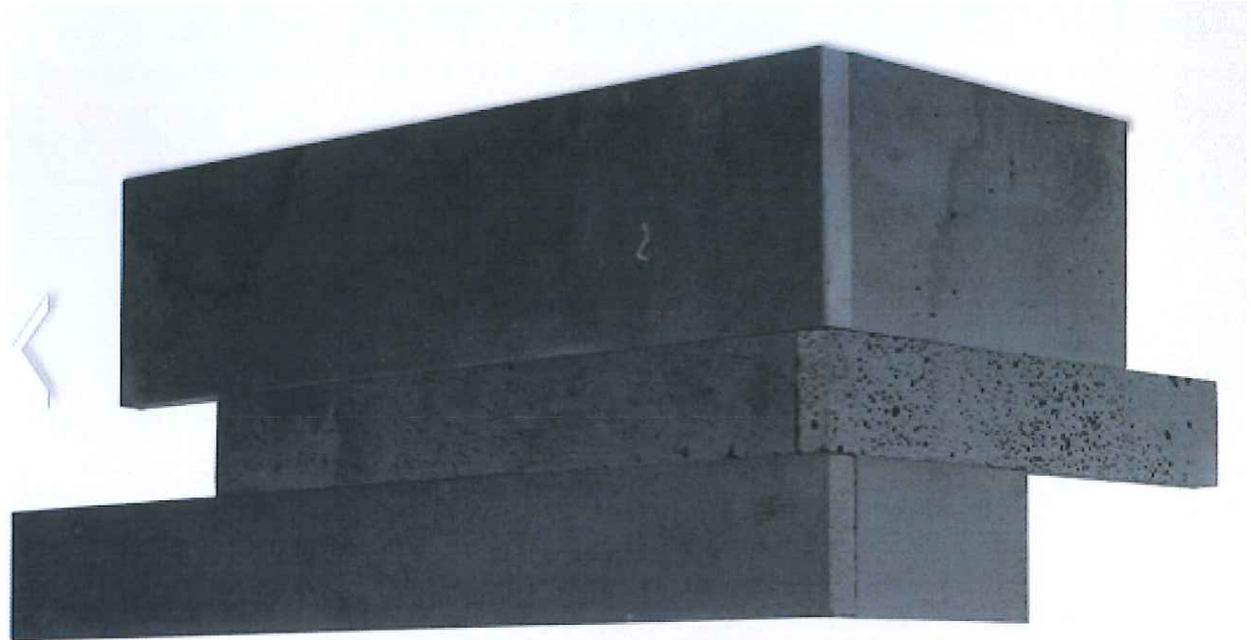
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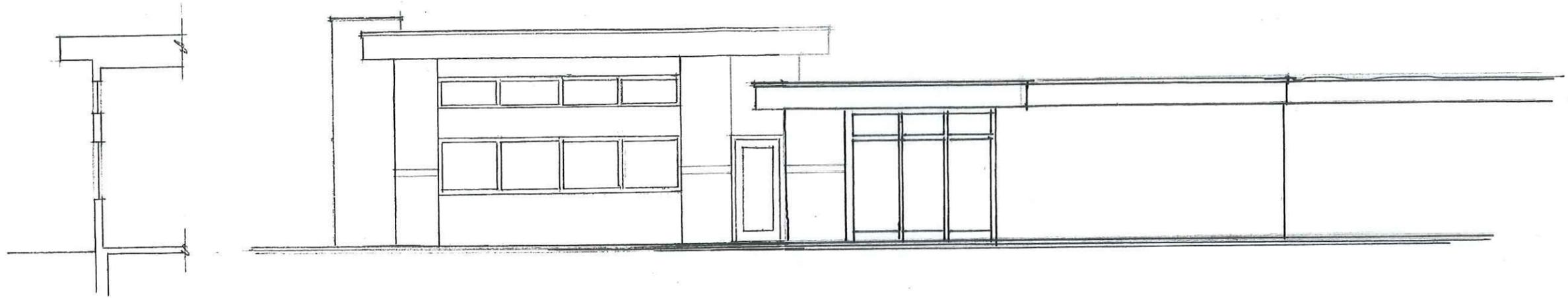
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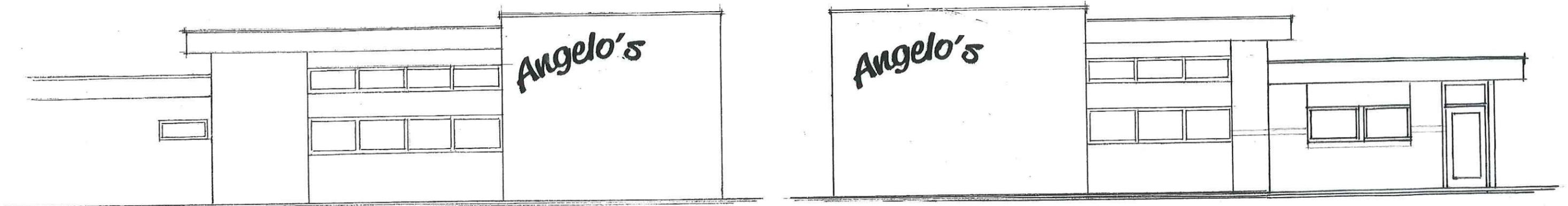
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EAST ELEVATION  
 $1/8" = 1'-0"$



WEST ELEVATION  
 $1/8" = 1'-0"$

SOUTH ELEVATION  
 $1/8" = 1'-0"$

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VILLAGE OF McFARLAND

Project: Angelo's McFarland  
 Susan & Rick Hubanks  
 4706 Farwell Street  
 McFarland, WI 53558

Designer: Chuck Geurink  
 2354 Hwy AB  
 McFarland, WI 53558  
 (608)345-4333  
[cggeurink@charter.net](mailto:cggeurink@charter.net)

Issued: 9/8/20

Sheet: 3 of 3 Page 43 of 58

FARWELL STREET

BIKES

BENCH

21

10'  
SETBACK

8

4

24

21

DINING

M

M

W

MECH

DINING

ADDITION

EXISTING

15

26

BAR

KITCHEN

PATIO  
14 x 30

ENTRY

FLOOR PLAN

1/8" = 1'-0"

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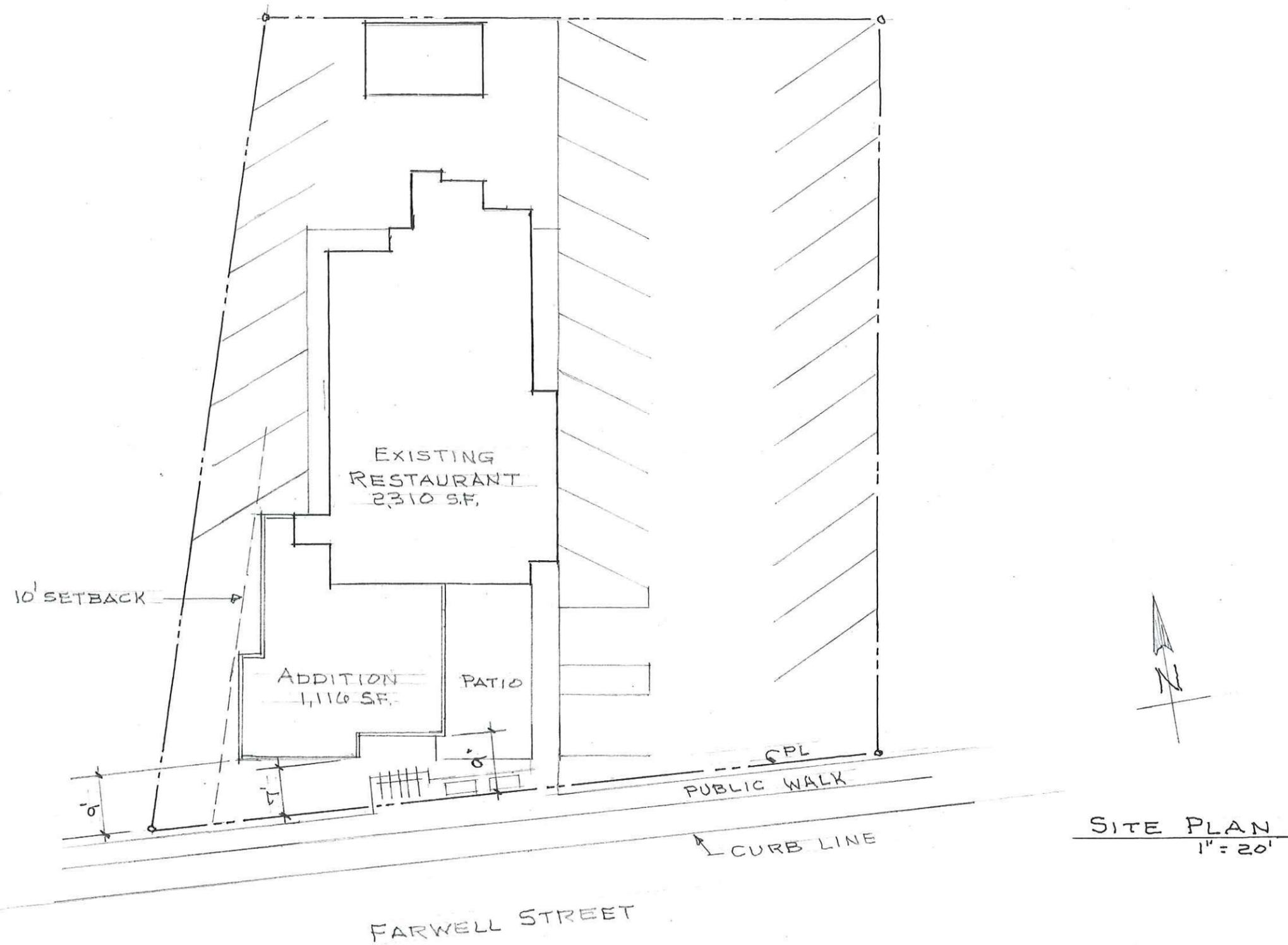
VILLAGE OF MCFARLAND

Project: Angelo's McFarland  
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4706 Farwell Street  
McFarland, WI 53558

Designer: Chuck Geurink  
2354 Hwy AB  
McFarland, WI 53558  
(608)345-4333  
cggeurink@charter.net

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Susan & Rick Hubanks  
4706 Farwell Street  
McFarland, WI 53558

Issued: 9/8/20

Designer: Chuck Geurink  
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Sheet: 1 of 3  
Page 45 of 58

# TOPOGRAPHIC SURVEY AND PLAT OF SURVEY

Lot 1 of Certified Survey Map # 2949, being a part of the SW 1/4 of the NW 1/4 of Section 3, T 6 N, R 10 E, Village of McFarland, Dane County, Wisconsin.

### Surveyor's Certificate

I, Timothy G. Radl, Professional Land Surveyor S-2959, hereby certify I have surveyed, mapped, and monumented the lands described herein; that such map correctly represents all exterior boundaries of the land surveyed; and that this survey is correct to the best of my knowledge and belief. Dated this 24th day of August, 2020.

*[Signature]*  
 8/24/2020  

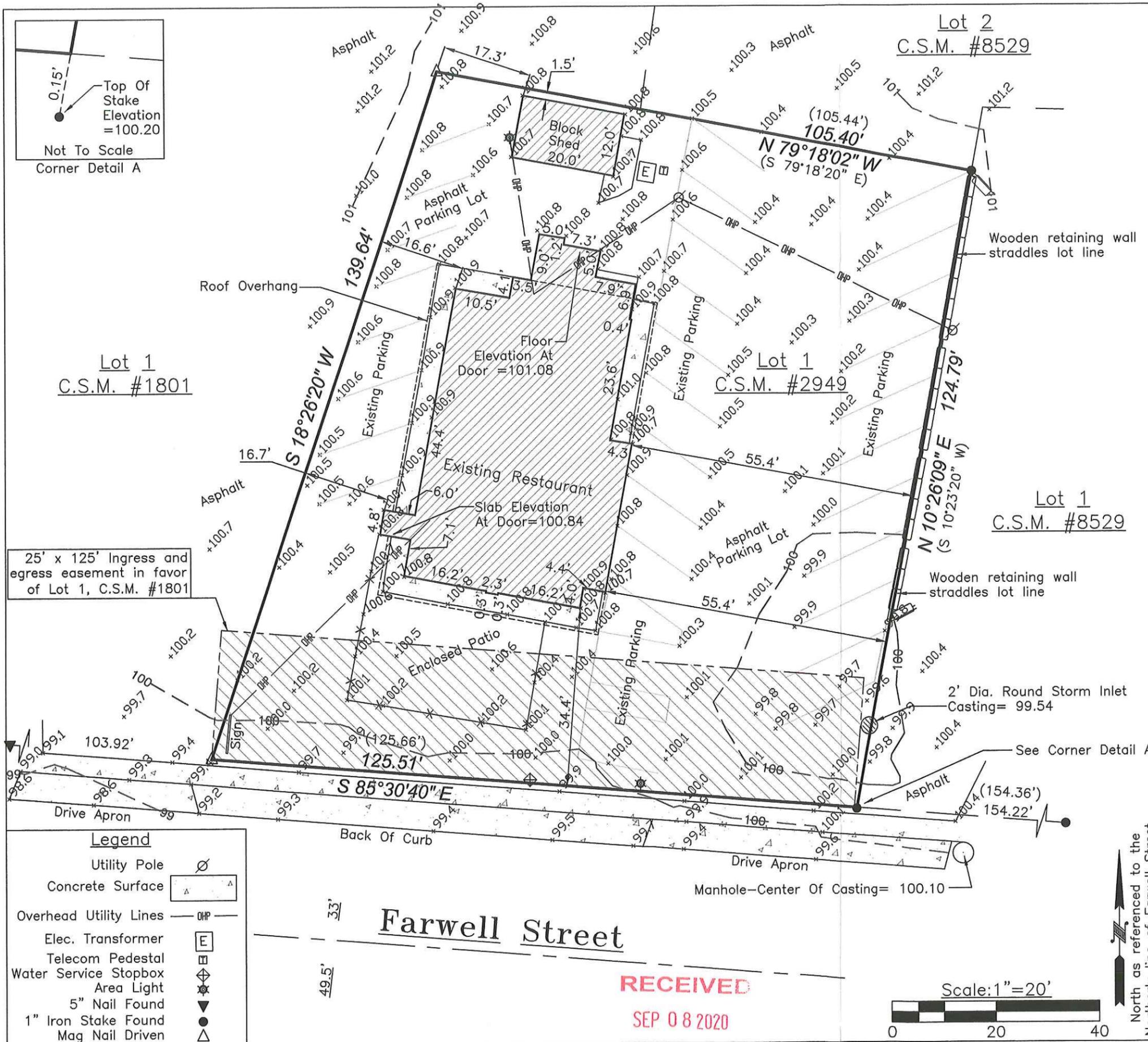

Timothy G. Radl S-2959 Professional Land Surveyor

Notes: Lot Area= 15,081 Sq.Ft.  
 Vertical Datum Assumed.  
 Contour Interval: 1 Foot.  
 Fieldwork performed August 21st, 2020.  
 Building offsets are to siding or concrete block.  
 No title report was furnished for this survey.  
 Only above-ground features have been located.  
 Previously recorded dimensions enclosed in parenthesis.  
 Wetlands or flood zones, if present, have not been delineated.  
 This survey subject to all agreements and easements recorded and unrecorded.

## Red Oak Land Surveying LLC

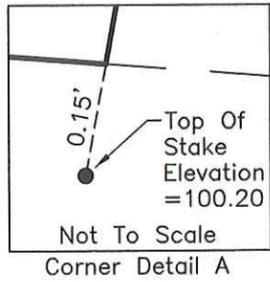
313 Waverly Pl. Madison, WI 53705 (608)233-3142 redoakls.com

DRAWN TGR	DATE 8/21/2020	Prepared for: Rick Hubanks 4706 Farwell St. McFarland, WI 53558
APPROVED TGR	DATE 8/23/2020	
SCALE 1"=20'	SHEET 1 of 1	PROJECT NO. 2020077



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 SEP 08 2020

VILLAGE OF MCFARLAND



25' x 125' Ingress and egress easement in favor of Lot 1, C.S.M. #1801

### Legend

Utility Pole	
Concrete Surface	
Overhead Utility Lines	
Elec. Transformer	
Telecom Pedestal	
Water Service Stopbox	
Area Light	
5" Nail Found	
1" Iron Stake Found	
Mag Nail Driven	

**Angelo's McFarland**  
Seating Capacities

	Existing		Proposed	
	Pre/ COVID	COVID	COVID	Post/ COVID
Bar	28	18	30	34
Dining	55	24	42	48
Patio	35	48		24
<b>Totals</b>	<b>118</b>	<b>90</b>	<b>72</b>	<b>106</b>

**RECEIVED**

SEP 08 2020

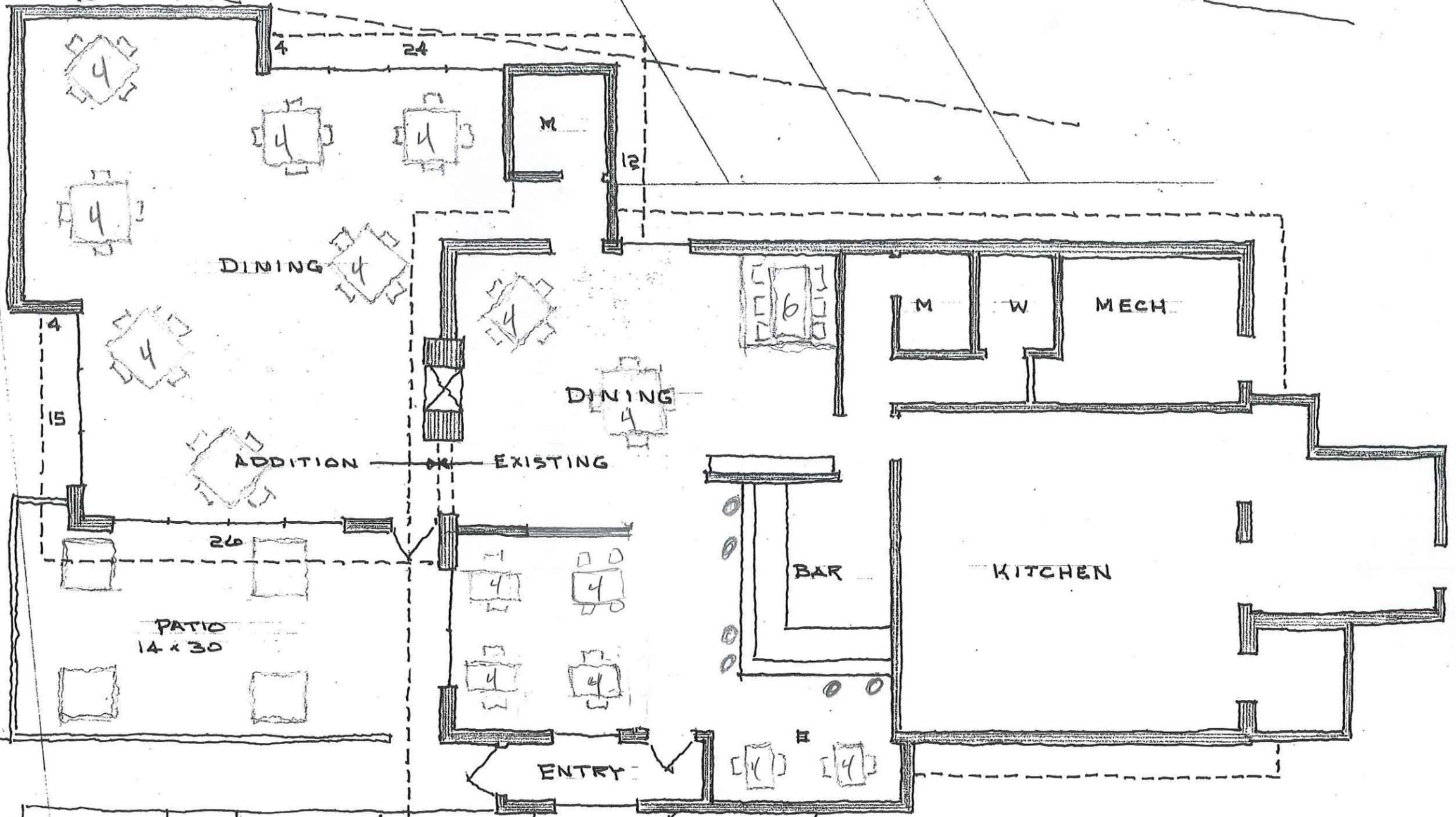
VILLAGE OF McFARLAND

FARWELL STREET

BIKES

BENCH

10'  
SETBACK



FLOOR PLAN  
1/8" = 1'-0"

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SEP 08 2020

VILLAGE OF MCFARLAND

*Proposed Seating Layout*

Project: Angelo's McFarland  
Susan & Rick Hubanks  
4706 Farwell Street  
McFarland, WI 53558

Designer: Chuck Geurink  
2354 Hwy AB  
McFarland, WI 53558  
(608)345-4333  
cggeurink@charter.net

Issued:

Sheet: of  
Page 48 of 58

**MEMORANDUM**

To: Public Safety Committee and Village Board  
From: Cassandra Suettinger, Village Clerk/Treasurer  
Date: October 7, 2020  
RE: Expansion of Premise of Angelo’s, 4706 Farwell St.

**Background:** The current licensed premise for Angelo’s is the restaurant/bar area and a 774 square foot outdoor patio at 4706 Farwell St.

**Proposal:** Angelo’s is proposing to add a 1116 square floor addition on to the restaurant/bar and reconfigure the outdoor consumption area to be 420 Square Feet.

**Review:** Village Ordinance 11-64 outlines the conditions and requirements for a premise and outdoor consumption areas within the Village. Below is a review of the proposal and its compliance with the required conditions.

There are two parts to this premise expansion, one is an expansion of the current restaurant bar area and the other is a reconfiguration of the outdoor consumption area. 11-64 outlines conditions and requirements for licensed premise, most of them are regulatory in nature and just requirements the applicant must meet and are not actual standards. These include consent to entry, employment of minors, licensed operator on premise, among a variety of other things. The only actual standard that might apply is the requirement that the main entrance not be within 300 feet of an established public school, parochial school, hospital or house of worship. Angelo’s meets this requirement and there are no issues identified with the expansion of the restaurant/bar area.

*Any application for a new license, the renewal of an existing license or a change in the description of licensed premises which seeks to include an outdoor area within the licensed premises' description shall require notice to each person owning property within 500 feet of the proposed licensed premises. The applicant shall prepay the cost of sending such notice before the notices are sent. The notice shall include a copy of the application and the date, time and location of any public hearings or other public meetings at which the application is scheduled to be considered.*

On September 28, 2020, a notice was sent to all property owners within 500 feet of the proposed licensed premise notifying them of the dates and times of the Public Safety and Village Board meetings along with a copy of the proposed site plan.

*The application shall be accompanied by detailed plans or drawings demonstrating the size, location, surface and building materials, and use of the outdoor area, including fencing and signage, and any other information necessary to determine compliance with this Subsection.*

*The outdoor consumption application, along with associated plans and drawings, shall be reviewed for a recommendation by the Public Safety Committee and a final decision made by the Village Board.*

Attached are the detailed plans outlining all the required items for the review and recommendation of the Public Safety Committee.

*In addition to any specific conditions imposed under Subsections (2) and (3), the following shall be minimum conditions of all licenses with respect to outdoor areas unless the Village Board makes a specific finding that the condition is not necessary to protect the public health, safety or welfare:*

*a. Outdoor areas are prohibited within 50 feet of the lot line of a parcel zoned, or lawfully used for residential purposes. This prohibition shall not apply to prohibit an outdoor area where an accessory apartment exists on the same parcel as the licensed premises.*

Compliant.

*b. The hours during which alcohol consumption may be permitted within the outdoor area is restricted to 11:00 a.m. to 10:00 p.m. Sunday through Thursday; and 11:00 a.m. to 11:00 p.m. on Friday and Saturday.*

Compliant.

*c. The perimeter of any outdoor portion of a licensed premises shall be enclosed by a permanent, secure fence not less than four feet in height. Such fence shall be constructed of wood, plastic, or metal and erected and maintained in accordance with all applicable Village ordinances. If the outdoor portion of a licensed premises is an outdoor sports area, the enclosure may instead be made by temporary netting not less than ten feet high during the applicable sports season. Such netting shall not be installed sooner than 14 days prior to, and shall be removed no later than 14 days after, the season or the period established under Section 11-69(f)(6)c., whichever is shorter. The outdoor area shall comply with all applicable building code requirements including the provision of readily distinguishable means of egress for fire and emergency purposes.*

Compliant.

Comments:

1. Fire Inspector – It is the recommendation of the McFarland Fire & Rescue Department that the application be approved based on a second emergency exit being incorporated into the new fence, per 2015 IBC:1006.2.1
2. Police Chief – Note that while the fencing proposed appears to be in technical compliance with ordinance requirements in terms of physical construction requirements related to height and material, it is in my opinion of questionable

sufficiency to prevent the passage of alcoholic beverages to individuals on the outside due to open construction. Applicant should be aware that this type of fencing will increase the ability to pass beverages to individuals outside the area and increased visual supervision of the area would be prudent and highly recommended.

3. Community Development Director - Fencing. The applicant proposes to reuse the existing fencing material that was previously approved by the Village this summer as part of a prior Outdoor Consumption Area Application to expand the outdoor patio area to its present configuration. The Department is supportive of this improvement as the proposed materials and design meet applicable zoning and building code requirements and provide increased visibility to and from the outdoor dining space. The addition of a second emergency only gate is recommended, presumably to be located on the east side adjacent to the building. The revised patio fencing will need a building permit from the Building Inspector and the owner will need to securely mount to the concrete all fence posts.

*d. Amplified music, speakers, microphones, televisions or other audio or video devices shall be subject to Chapter 20, Article III of the Village Code of Ordinances regarding Noise and Section 11-69(f) if applicable.*

Compliant. Applicant is aware of requirement.

*e. The outdoor area shall not have an undue adverse impact upon nearby property, the character of the neighborhood, traffic conditions, parking or other matter affecting the public health, safety, welfare, or convenience.*

Compliant. The Police Chief emphasizes this point in his letter as a reminder to the applicant.

*f. The size of the outdoor area may not be larger than 50 percent of the gross floor area of the licensed premises within a permanent building. Interior building capacity shall not be increased as a result of the addition of the outdoor area. The playing area of any outdoor sports area permitted under Section 11-69 shall not be included for purposes of determining compliance with this subparagraph so long as the playing area is not permitted to be occupied by persons not participating in the sporting activity for which the playing area is designed.*

Compliant. The total proposed gross floor area of the indoor licensed premise is listed in the assessment records as 2,108 square feet. The proposed addition to the outdoor seating area would take the size of the patio to 774 square feet. This is well within the 50% threshold provided in the ordinance.

*g. A conspicuous notice shall be posted at each fire exit stating: "No Beer, Liquor or Wine May Be Carried in an Open Container Beyond this Point."*

Compliant. Applicant is aware of requirement and current outdoor patio order includes the posted sign.

*h. No bar/counter service shall be permitted in outdoor areas, however, wait staff may serve in the outdoor area.*

Compliant. Applicant is aware of requirement.

*i Except for outdoor sports activities permitted under Section 11-69, the outdoor area shall not be used for any activities other than service and consumption of food and/or drink. Smoking may be permitted in accordance with applicable State and local regulations.*

Compliant. Applicant is aware of requirement.

*j. The outdoor area shall be accessible to the disabled, and the license holder shall at all times comply with all applicable federal, state and village laws, ordinances and regulation concerning accessibility.*

Compliant. Both the Fire Inspector and Building Inspector reviewed the proposed plan and provided approval with the condition noted regarding the second exit.

*k. Containers for refuse disposal and regular cleanup shall be placed inside of the outdoor area.*

Compliant, applicant is aware of requirement.

*l. If the outdoor area is used for outdoor sports activities as permitted under Section 11-69 and persons under the age of 21 are allowed to be present on the licensed premises, all persons 21 years of age or older who intend to consume alcohol beverages in the outdoor area, shall be issued a wristband that is bright in color which shall be issued only upon showing valid identification proving the person is 21 years of age or older.*

Not applicable. No sports activities proposed.

**Recommendation:** Staff is recommending approval of the expansion of premise for Angelo's LLC, 4706 Farwell St, to add approximately 1,116 square feet to the restaurant/bar area and reconfigure the outdoor consumption area to be approximately 420 square feet with the condition that a second emergency exit be incorporated into the new fence per 2015 IBC 1006.2.1.

The Village Board may impose conditions specific to any outdoor areas of the licensed premises as deemed necessary to prevent undue adverse impacts on neighboring property, the character of the surrounding neighborhood, traffic conditions, parking or any other matter to protect the public health, safety, welfare or convenience, including, but not limited to:

- a. Restricting the hours during which alcohol consumption may be permitted within the outdoor area;
- b. Requiring additional parking beyond the minimum required by the Zoning Code;
- c. Regulation of lighting and screening;
- d. Any conditions recommended by the Public Safety Committee;

e. Any conditions imposed by the Plan Commission as part of its required site plan review under Section 62-310 of this Code.



## McFarland Fire & Rescue Department

5915 Milwaukee Street • PO Box 110 • McFarland, WI 53558-0110

(608) 838-3278 • Fax: (608) 838-3619

**Emergency: 911**

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October 1, 2020

To: Public Safety Committee

From: Mitchell Sutter, Fire Inspector/Public Education Specialist

RE: Site Plan Review for Angelo's McFarland

I have reviewed the proposed change in the outdoor fenced area requested by Angelo's McFarland on September 8, 2020. The combined occupancy load of the current fenced-in area and the proposed addition, based on the square footage provided, would have a 102 person seating arrangement assuming adjustable seating.

It is the recommendation of the McFarland Fire & Rescue Department that the application be approved based on a second emergency exit be incorporated into the new fence, per the 2015 IBC:1006.2.1 **Egress based on occupant load and common path of egress travel distance.**

If you have any questions regarding the above, please contact me via phone at 608-838-3278 or via email at [mitchell.sutter@mcfarland.wi.us](mailto:mitchell.sutter@mcfarland.wi.us)

Sincerely,

Mitchell Sutter

Fire Inspector/Public Education Specialist

Cc: Chris Dennis, Fire & EMS Chief (McFarland Fire & Rescue Department)

## Memorandum

To: Public Safety Committee

From: Andrew Bremer, AICP, Community & Economic Development Director

Date: October 8, 2020

Re: **4706 Farwell Street – Angelo’s Restaurant, Outdoor Consumption Area Application**

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On October 19, 2020, the Plan Commission will review Angelo’s Restaurant’s Site/Design Application to expand their indoor dining area and revise their existing outdoor patio. The following memo addresses those aspects of the proposed project most relevant to public safety and Sec. 11-64(n) related to outdoor consumption areas.

1. Proximity to Residential Uses. The property is zoned Commercial General (C-G). The outdoor patio area is not within 50 feet of the lot line of a parcel zoned for residential purposes.
2. Fencing. The applicant proposes to reuse the existing fencing material that was previously approved by the Village this summer as part of a prior Outdoor Consumption Area Application to expand the outdoor patio area to its present configuration. The Department is supportive of this improvement as the proposed materials and design meet applicable zoning and building code requirements and provide increased visibility to and from the outdoor dining space. The addition of a second emergency only gate is recommended, presumably to be located on the east side adjacent to the building. The revised patio fencing will need a building permit from the Building Inspector and the owner will need to securely mount to the concrete all fence posts.
3. Protective Bollards. Unlike the recent application by the Maple Tree Restaurant, the Department is less concerned about the need for protective bollards around the entire perimeter of the redesigned outdoor patio. As opposed to the Maple Tree site, this location does not have any drive aisles immediately adjacent to the redesigned outdoor patio. There are two parking stalls perpendicular to the outdoor area, so it is possible a driver could slip and hit the gas coming into a stall or mistakenly put their vehicle in drive instead of reverse when leaving a stall. To provide additional safety precautions, either one bollard or one wheel-stop could be placed in front of each parking stall. If bollards are used, they should be no taller than the height of the fence and located immediately adjacent to the fence, as opposed to at the end of the parking stall where wheel-stops would be placed that allow for vehicle overhang. The Department is not inclined to recommend bollards are warranted in front of the patio as traffic is parallel and more distant to the patio, there is an existing curb barrier, and there will be benches/bicycle racks in front of the patio. Also, bollards located in front of the patio will be aesthetically less pleasing and this site is more visible from the street than Maple Tree’s location. A more aesthetically pleasing approach to the bollards would be the construction of stone/masonry columns integrated into the fence perimeter. The applicant is indicated they are open to this design consideration.
4. Ingress/Egress and Parking. There are no proposed changes to site ingress or egress to the parking lot. While the remodeled building will be closer to the front lot line it will still be setback 7-9 feet from the front lot line and 17-19 feet from the back of curb providing for visibility for vehicles entering or exiting

the site and adjacent properties. The applicant is also proposing to remove the existing freestanding sign which will also improve ingress/egress visibility at the adjacent Culver's driveway. The Zoning Code requires off-street parking spaces equal to 30% of the capacity in persons for taverns and restaurants, plus 4 additional spaces per 1,000 SF of gross leasable floor area. The applicant has indicated with the proposed improvements seating capacity of 106 persons (non-COVID impacts), which requires 32 parking spaces, plus 14 spaces for the GLFA. The current site has 30 parking stalls. When considering the off-street parking needs it is important to note the following:

- a. The proposed expansion does not remove any existing parking spaces and is largely comprised of areas already dedicated for outdoor patio dining. There is no viable location on the property to add additional parking.
- b. One of the reasons the applicant is seeking this expansion is to allow additional indoor seating to remain economically viable, particularly through the Wisconsin winters, as the business copes with the impacts of the COVID pandemic and the Dane County Health Department's required reduction in seating capacity.
- c. There is on-street parking available adjacent to the property in front of the car wash. Approximately four spaces are available, and unlikely to be needed for use by patrons of the car wash business. Additional on-street parking is available further east along Farwell Street. On-street parking can supplement peak demand parking. In addition, shared parking is encouraged in the TID #5 design guidelines.
- d. Not all patrons arrive by vehicle. The applicant has agreed to install bike racks in front of the patio. The completion of the Atwater mixed-use building across the street will provide an additional 47 residential units near the restaurant, in addition to those residential properties already within walking distance of the restaurant.
- a. Providing an overabundance of parking is also not desirable aesthetically and sustainably (e.g. increase impervious surface and creating heat islands). The Village's parking regulations may be considered outdated with modern urban planning principals. Many communities are opting to revise parking standards to both lower minimum requirements and establish maximum requirements to address aesthetic and sustainable site development objectives. For example, restaurant uses in the City of Madison require minimum parking spaces equal to 15% of capacity of persons and a maximum of 40% capacity of persons.

The Department has no objections to the site parking.

5. **Lighting & Screening.** The applicant proposes to use vertical LED light bars on the upper stone corners on the southeast corner of the building next to the patio. The applicant also proposes to provide arborvitaes around the patio and building addition to soften the hardscape and provide some screening. The Department has no objections to these features.



# Village of McFarland Police Department

5915 Milwaukee St. • P.O. Box 110 • McFarland, WI 53558 • 608/838-3151 • Fax 608/838-7954

Craig J. Sherven • Chief of Police

09-17-20

Having reviewed the proposed outdoor expansion, I offer the below comments and cautions relating to the use of outdoor amplification as well as requirements relating to lighting and fencing, and occupant protection measures related to vehicular traffic in the adjacent parking areas.

My comments are reflective only of those related to law enforcement related security, and not of fire safety, zoning, construction, lot line requirements, etc. Other staff will comment from those standpoints.

- **Regarding section 11-64 (N) of Village Ordinances:**
  - **(4)(C)** – Note that while the fencing proposed appears to be in technical compliance with ordinance requirements in terms of physical construction requirements related to height and material, it is in my opinion of questionable sufficiency to prevent the passage of alcoholic beverages to individuals on the outside due to open construction. Applicant should be aware that this type of fencing will increase the ability to pass beverages to individuals outside the area and increased visual supervision of the area would be prudent and highly recommended.
  - **(4)(D)** – Applicant should be aware that Village ordinance restricts and/or prohibits sound or noise as follows:
    - “tending to unreasonably disturb the peace and quiet of persons in the vicinity thereof unless the making and continuing of the same cannot be prevented and is necessary for the protection or preservation of property or of the health, safety, life, or limb of some person.”
    - “The using, operating or permitting to be played, used or operated of any radio receiving set, musical instrument, phonograph, loudspeaker, sound amplifier or other machine or device for the producing or reproducing of sound, which is cast upon the public streets for the purpose of commercial advertising or attracting attention of the public

to any building or structure. Announcements over loudspeakers can only be made by the announcer in person and without the aid of any mechanical device.”

- It’s important to understand that tolerance levels of other individuals vary greatly. What is reasonable to one may be completely unreasonable to another, thus it would be prudent to utilize any outdoor amplification cautiously and prudently.
- **(4)(E)** – As an additional caution relating to relating to restrictions on noise and general character of the business, this section provides “The outdoor area shall not have an undue adverse impact upon nearby property, the character of the neighborhood, traffic conditions, parking or other matter affecting the public health, safety, welfare, or convenience”.
- **(3)(C) Lighting** – Applicant should be required to install adequate lighting so as to clearly monitor the area for compliance with statute and ordinance.
- Additionally, the exterior perimeter of the area must be protected by traffic bollards or other devices intended to be used to prevent vehicles from penetrating the exterior perimeter. They shall be spaced at sufficient intervals so as to prevent a motor vehicle from getting between them and shall be of sufficient height so as to prevent a motor vehicle from travelling over them.

Craig J. Sherven  
Chief of Police