

**VOLUNTEER
COMMITTEE**

Thursday, October 1, 2020

6:00 PM

McFarland Municipal Center
Community Room

AGENDA

You are invited to this meeting through a Zoom webinar. The Public is strongly encouraged to watch and participate in these meetings remotely through either the webinar or telephone options listed below.

PLEASE CLICK THE LINK BELOW TO JOIN THE ZOOM WEBINAR:

<https://us02web.zoom.us/j/84048108896>

Or by Telephone: +1 (312) 626-6799

Webinar ID: 840 4810 8896

1. CALL TO ORDER, ROLL CALL.
2. PUBLIC APPEARANCES.
3. APPROVAL OF MINUTES.
 - a. Approval of Minutes from September 3, 2020 Volunteer Committee Meeting
4. BUSINESS.
 - a. Review international Coastal Clean-Up Event on Saturday, September 19, 2020.
 - b. Review Volunteer Spotlight article featuring Jim Amrhein from Fall 2020 issue.
 - c. Discuss Volunteer Committee Budget with Matt Schuenke, Village of McFarland Administrator.
 - d. Discuss scope of Volunteer Program, including recruitment, recognition and promotion of volunteers in Village of McFarland Departments.
 - e. Discuss potential ordering of t-shirts and/or stationary based on quotes provided.
 - f. Discuss upcoming volunteer opportunities in the fall with Parks Department.
5. SCHEDULE NEXT MEETING DATE.
 - a. Schedule next meeting for Thursday, November 5th at 6:00pm.
6. ADJOURNMENT.

This meeting notice constitutes an official meeting of the above referenced group and was posted in accordance with all applicable laws related to Open Meetings Law. It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information. No action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to above in this notice. Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals. For additional information or to request this service, contact the McFarland Municipal Center at (608) 838-3153 or cassandra.suettinger@mcfarland.wi.us.

Village of McFarland
VOLUNTEER COMMITTEE
September 3, 2020

Call to Order:

Chairman Rupert called the September 3, 2020 meeting of the Volunteer Committee to order at 6:00pm in the Community Room of the McFarland Municipal Center.

Members Present: Village Board Trustee Justin Rupert(chair), Village Board President Brad Czebotar, citizen member Ken Brost, citizen member Jen Tryzna, citizen member Jim Mogden, citizen member Rachel Fisher-Kay, citizen member TJ Jerke.

Members Absent: None

Staff present: Senior Outreach Director, Lori Andersen, Outreach Case Manager, Katie Gletty-Syoen.

Guests: None

1. **Approval of Minutes.** Review and possible approval of the Minutes of the August 6, 2020 Volunteer Committee Meeting.

- a. Motion by Rupert, seconded by Tryzna, carried 7-0

2. **Business**

- a. Discuss International Coastal Clean Up Day/Party for the planet event on September 19, 2020 coordinated through Dane County Land and Water Resources and Henry Vilas Zoo. <https://www.henryvilaszoo.gov/party-for-the-planet/>: Gletty-Syoen discussed the process for organization and implementation of International Coastal Clean Up Day. Brad Czebotar and Justin Rupert will plan to be there to assist/volunteer that day. Stephanie Miller will have Communications Technology staff on site to take photo/video of the event. Fisher-Kay requested process for sharing information about the event. Links will be sent out after September 8th to share via social media/email. Jerke emphasized that data collection would be useful to inform future events/policy making. Event will take place in the morning of Saturday, September 19th. Volunteers will receive information/map with specific instructions about the site they have registered for, with systems in place to minimize contact between volunteers and maintain appropriate/safe social distancing. Gletty-Syoen displayed example format for sheets to be given to volunteers.
 - b. Discuss McFarland Senior Outreach Meals on Wheels volunteer recruitment campaign. Gletty-Syoen shared new flyer for volunteer recruitment and discussed potential for creating a video with interviews of current volunteers, representing different demographics. Confirmed interest from a number of volunteers. Gletty-Syoen is hoping to identify a retiree volunteer to demonstrate the diversity of our team. attend a single day event, yet they want to contribute volunteer hours in the community. Committee decided to use the logo that was created for the 2020 McFarland Community Service

- c. Discuss outreach to McFarland Chamber of Commerce and collaboration with business community. Discussed the potential to implement a Volunteer Spotlight for a business to recognize service and promote volunteerism. Fisher-Kay spoke up in favor of program. Gletty-Syoen discussed need for guidelines for eligibility for Volunteer Spotlight. This opened up a discussion about scope of Volunteer Program and the need to clarify perimeters. Questions raised about what kinds of volunteerism that we will be recognizing and the difference between Village of McFarland municipal departments, which are the volunteer positions that we promote and recognize traditionally, or opening up to recognize other outside community organizations that utilize volunteers, such as the Larson House, Food Pantry or Community Garden. Mogden offered that many of those organizations already have a process for volunteer recognition within their structure. Gletty-Syoen brought up that it may be a conflict for a government body to recognize a group that is volunteering within a faith organization. Jerke referenced the mission of the committee and felt that any volunteerism that benefits residents of the village would be appropriate for recognition. Fisher-Kay advocated for a simplification of the perimeters. Rupert offered that our committee should consider only recognizing volunteerism within the village's departments, as that is the body that we represent. Czebotar offered to meet with Katie to discuss clarifications to review and consider at our next meeting. Andersen offered that she would not like to see the Chamber of Commerce as the sole eligibility for a business, as that might leave out other community organizations such as the 4-H or Girl Scouts.
- d. Discuss volunteer t-shirt design and ordering. Gletty-Syoen and Miller showed the finalized design for the t-shirt, and Gletty-Syoen gave the information about the two quotes from local t-shirt printing businesses: The Shop and 608 Printing. All committee members approved of the t-shirt design. Color of shirts would be as close as possible to the village-branded blue color. Miller demonstrated where to find the branding information for the Village on the website to view the font/colors/etc. Discussion about how many should be ordered and what kinds of volunteers would receive t-shirts.
- i. 608 Threads www.608threads.com; 838-9990: quantity 25-50 \$12.50/shirt with \$60 one time fee to download and save digital file.
 - ii. The Shop www.theshopprinting.com; 608-838-1062 : quantity 24-47 \$9.26 (S-XL) and \$11.32 (2XL), no additional fee.

Discussion about t-shirts as a reward versus given to new volunteers. Gletty-Syoen emphasized that Sayer Larson, Superintendent of Parks, had requested t-shirts as an alternative to lanyards or nametags to better identify volunteers working in parks for safety and comfort of visitors. Lack of clarity regarding available funds in budget for purchase of shirts, and the potential impact of a spend down of funds on future programs such as McFarland Community Service Day. Fischer-Kay recommended offering the shirts for

purchase by community members. Decision on shirt ordering deferred until Matt Schuenke could offer some guidance regarding budget.

3. Schedule Next Meeting Date

- a. Set meeting for Thursday, October 1st at 6pm.

4. Adjournment

- a. Motion by Ken Brost, seconded by Jennifer Tryzna and carried by 7-0 by acclamation to adjourn the meeting at 7:08pm.

**Respectfully submitted,
Katie Gletty-Syoen, staff member**



VILLAGE BOARD SUMMARY SHEET

MEETING DATE: Thursday, October 1, 2020

SECTION: Business

DEPARTMENT: Outreach

CONTACT:

AGENDA ITEM: Review international Coastal Clean-Up Event on Saturday, September 19, 2020.

PREVIOUS ACTION:

ISSUE SUMMARY:

FINANCIAL/BUDGET IMPACT:

VILLAGE PLAN REFERENCE:

ORDINANCE REFERENCE:

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

ATTACHMENTS:

1. Report on Coastal Clean Up Day
2. Kayak Clean Up_Babcock Park

On Saturday, September 19th the Village of McFarland Volunteer Program participated for the first time in International Coastal Clean Up Day.

Some information about International Coastal Clean Up Day: In 1986, concerned citizens joined forces to initiate the first Coastal Clean Up Day through the Ocean Conservancy, which is a non-profit environmental advocacy group based out of Washington D.C. The event has grown in scope and size and is celebrating over 30 years of coordinated volunteer action to remove trash from lakes and waterways throughout the globe.

In 2020, Dane County Land and Water Resources, partnering with Henry Vilas Zoo had arranged for an event, Party for the Planet, celebrating the anniversary of Earth Day in the spring. However, the COVID-19 pandemic forced the cancellation of that event. In lieu of the event, the decision was made to promote a day of volunteerism to coincide with Coastal Clean Up Day, emphasizing the importance of supporting our local waterways. The event was an opportunity to bring more attention and awareness to other programs for lake conservation in Dane County including the Don't Leaf our Lakes initiative.

In 2019 the McFarland Volunteer Program coordinated with Dane County Land and Water Resources for a storm drain marking event throughout the village, which proved to be successful and developed the groundwork for ongoing collaborations for programming in the Village of McFarland. When the Coastal Clean Up Event was launched, Christal Campbell from Dane County Land and Water Resources reached out to see if we would be interested in serving as a coordinating site for volunteers.

Special precautions were implemented to provide adequate social distancing for the event. The SignUp Genius portal, which had been created for previous volunteer events, as well as on-going Park Volunteering, was utilized to provide for online sign up, and was promoted via the Village of McFarland website and social media postings with the help of our Communications and Technology

Department. Slots were limited in number and were only available to individuals or members from the same family. All available slots were filled within 3 days. The available volunteer slots were as follows:

By Water (volunteers must provide personal watercraft and safety vests)

- Lake Waubesa Shoreline from McDaniel Park north to railroad bridge
- Babcock Lagoon, Island and Non-residential shoreline
- Yahara River from Lewis Park to Exchange St.
- Yahara River from Exchange St. to Highway 51
- Lower Mud Lake North Shore

By Land:

- McDaniel Park
- Lewis Memorial Park
- Marsh Woods Park
- Jaeger Park

Supplies provided by Dane County Land and Water Resources included masks, hand sanitizer, gloves, trash bags, and data collection sheets. We were able to provide reacher tools for our volunteers using watercraft to make trash collection more accessible. Each volunteer was given a detailed map with instructions, including launch points and trash disposal options. The following guidelines, specific to volunteering amidst COVID-19 were emphasized on the SignUp Genius portal, in follow up emails, and at supply pick up:

- Each volunteer slot is limited to individuals or family members from the same household to maintain social distancing and limit exposure.
- All volunteers are required to maintain at least six feet of distance from other park visitors.
- Wearing face masks within parks is not required, but strongly encouraged.
- Volunteers using personal watercraft while volunteering should use life jackets while on the water.

Each volunteer was given a data collection sheet to fill out and then submit to Dane County Land and Water Resources directly via a stamped addressed envelope. We have not yet received all of the data from volunteers, however we

have some initial numbers about the amount and kind of material removed from our waterways:

	Trash	Recycling
Kitchen-size garbage bags	4 ½ bags	2 ½ bags
Grocery-size plastic bags	3 bags	2 bags

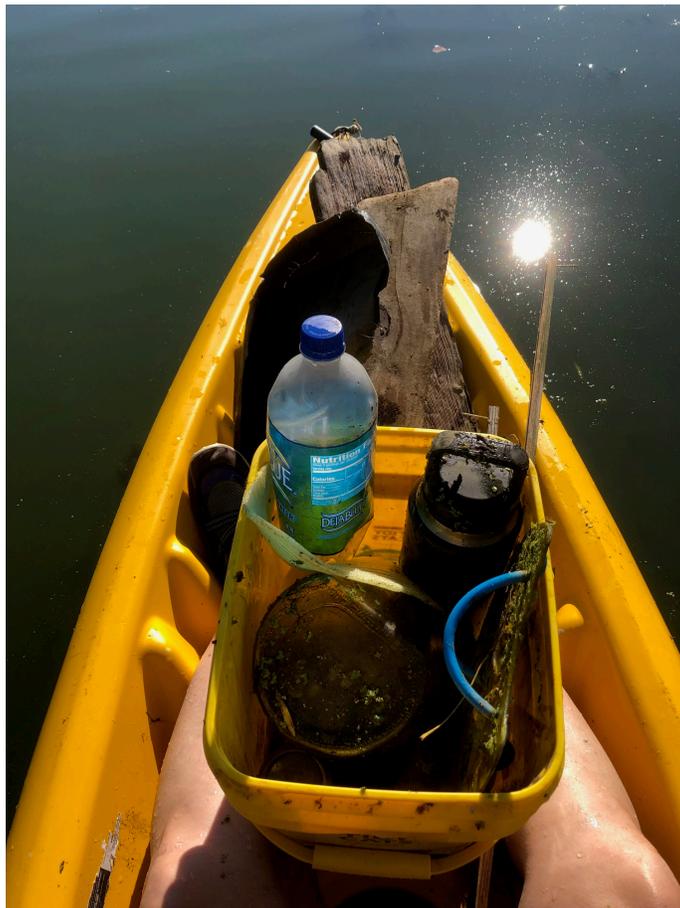
Most Common Items: aluminum cans, glass bottles, food wrappers, tennis balls, dog waste bags.

Most Unusual Items: FOUR TIRES, water ski, shoe sole, large pieces of Styrofoam, satellite dish

Some items were too large or cumbersome to remove, and the location of those items was communicated to our Parks Superintendent, Sayer Larson.

We hope to participate in the Coastal Clean Up Day in future years with expanded opportunities if possible, based on the status of public health concerns.

Respectfully Submitted,
Katie Gletty-Syoen
Volunteer Coordinator



Kayak Clean Up

Launch: Babcock Park

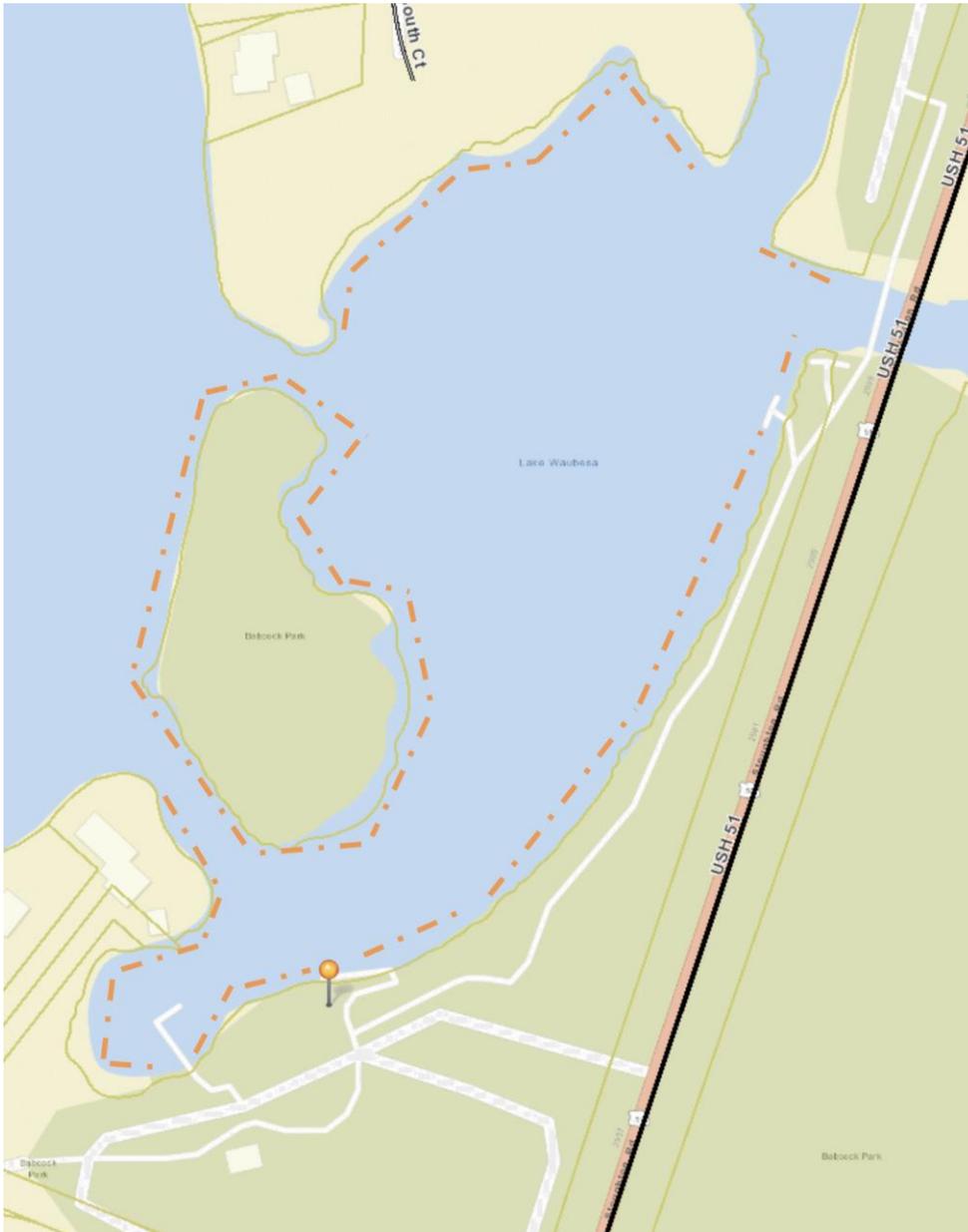
Location(s): Babcock Lagoon and Island

**Please avoid any private land along shores.*

Task(s): Pick up trash/recyclables along shoreline

Materials Needed: Gloves, trash bags, trash picker

WEAR
APPROPRIATE
LIFE JACKETS
AT ALL TIMES



COVID-19 GUIDELINES FOR VOLUNTEERS IN THE COMMUNITY

- Each volunteer slot is limited to individuals or family members from the same household to maintain safe social distancing and limit exposure.
- All volunteers are required to maintain at least six feet of distance from other park visitors.
- Wearing face masks within parks is not required, but strongly encouraged.
- Volunteers using personal watercraft while volunteering should use life jackets while on the water.

THANK YOU FOR YOUR DEDICATION OF TIME AND ENERGY TO KEEPING OUR WATERWAYS CLEAN, HEALTHY, AND BEAUTIFUL!



VILLAGE BOARD SUMMARY SHEET

MEETING DATE: Thursday, October 1, 2020

SECTION: Business

DEPARTMENT: Outreach

CONTACT:

AGENDA ITEM: Review Volunteer Spotlight article featuring Jim Amrhein from Fall 2020 issue.

PREVIOUS ACTION:

ISSUE SUMMARY:

FINANCIAL/BUDGET IMPACT:

VILLAGE PLAN REFERENCE:

ORDINANCE REFERENCE:

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

ATTACHMENTS:

1. McFarland Outlook Fall 2020



ELECTION CORNER

COVID-19 Reminders: Due to social distancing requirements and public health orders, in-person voting for both absentee and Election Day will have limited capacity and potentially take longer. We ask that voters consider getting a ballot by mail or be prepared to be patient as staff and poll workers get voters in and out as safely as possible.

REGISTER TO VOTE

Often times we see voters wait until Election Day to register to vote, only to find they do not have acceptable proof of residence documents, or they do not meet the residency requirements to vote in the Village.

- Check your voter registration status now to make sure you are registered to vote in advance of the Election by visiting: myvote.wi.gov/MyVoterInfo, or contact the Clerk's office at 608-838-3153.
- If you are not registered to vote at your current address or with your current name, you can begin the process online until October 14, 2020 at myvote.wi.gov/RegisterToVote.
 - As long as your address matches what is in the WI DMV's system, you will be able to fully complete your registration at this website.
 - If your address does not match, you can update your address with the WI DMV by visiting: trust.dot.state.wi.us/dmvac/dmvacservlet?whoami=search. Then go back and register to vote through MyVote Wisconsin.

After October 14, 2020, registration must occur in the Clerk's Office or on Election Day, unless an elector is hospitalized or military. You will need to provide proof of residence with current name/address.

Due to new election law, you must have resided in the jurisdiction you are voting in within 28 days of the election. Be mindful of this as you determine where you will vote on Election Day.

DON'T FORGET YOUR PHOTO ID

Not a new topic, but a photo ID is required for the upcoming Election. For a full list of acceptable Photo IDs and information on how to get a free ID card for voting if you do not have one visit:

bringit.wi.gov/do-i-have-right-photo-id

SEE FULL PAGE INSERT ON ABSENTEE VOTING & IMPORTANT ELECTION DEADLINES

PRESIDENTIAL ELECTION NOVEMBER 3, 2020

Polling Location: Village Hall
5915 Milwaukee Street

Polling Hours: 7 a.m. - 8 p.m.

VERIFY YOUR POLLING PLACE PRIOR TO ELECTION DAY

Reminder: Just because you have a McFarland postal code or are in the McFarland School District, does not necessarily mean you are a Village of McFarland resident who will vote at Village Hall. More info at: myvote.wi.gov/FindMyPollingPlace

PROOF OF RESIDENCE COMMON FORMS INCLUDE:

- WI Driver's License
- WI ID Card
- Utility Bill
- Bank Statement
- Lease

COMMON FORMS OF PHOTO IDS INCLUDE:

- WI DOT issued driver's license
- WI DOT issued ID card
- U.S. Passport
- Military ID card issued by a U.S. uniformed service

Cannot have expired prior to 11/06/18

PRESIDENT'S MESSAGE

The one constant in life: change.

The world is changing before our very eyes. For many of us, the summer of 2020 has been like no other in recent memory. With social justice and racism at the forefront of conversation, and the COVID-19 pandemic persisting, our life experiences are bound to change. The effects will be life-changing on many different levels, but not all for the bad and hopefully for the better.



Between COVID-19 and racial unrest, we have been asked to live and think differently. Public health restrictions caused by the pandemic have led to cancelled festivals and other events. Many vacations and large celebrations have been limited or put on hold. We were once free to gather with others, walk around in public without masks, and dine in at our favorite restaurants. The pandemic has put stress on everyone as they have tried to manage their families, their jobs, and their children's education. We have been forced to think about how we affect other people and their ability to move safely through life, either by asking someone to wear a mask to protect their health or to ask someone to not resort to violence against people of color.

Some people are angry about it. Some people are sad about it. Some are just curious and waiting to see what shape it takes. But, no matter how you feel about it, it's inevitable that the world will no longer resemble the world any of us has known before. Some changes in the coming months or years might feel unfamiliar or unsettling. No one knows exactly what will come: how society, government, healthcare, the economy, schools, our lifestyles and more—will change. But defining moments also present opportunity.

We have witnessed a more sophisticated and flexible use of technology, less polarization, a revived appreciation for the outdoors and life's other simple pleasures. Already, we have seen people work remotely and prove that flexible work is possible. We have seen an increase in people walking the community and enjoying our parks. We have experienced an increase in citizen engagement in village governance. We have heard the calls to shape a more inclusive, diverse and equitable community.

As we continue to experience these changes, we are observing a coming together of our community unlike we have ever seen before. While we can all see the energy and passion to make positive changes in social justice along with the sickness and worry about the virus, we are also seeing the capacity of people to feel compassion that they may not have shown in the past. The spirit of this togetherness is seen in the realization that we are all in this together. While we do not have all of the answers, we do know we have a lot of work to do to realize the values we believe in. To succeed, McFarland must be a place

where we listen to truly understand everyone's unique perspective and where we all take the time for impactful dialogue, even when it is uncomfortable and difficult. We must be a place where everyone feels heard and valued for their unique perspective and experience. This not only helps strengthen our ability to achieve our community goals, but more importantly, it is the right thing to do!

Let us be committed to holding ourselves accountable, to listen, to learn, and to improve. Let us do our part each day by treating each other with fairness, respect, empathy, and love. Let us stand together as a community and do our part for justice and healing. Let us work to continue to provide a safe and enriching environment for all our residents and families.

Diversity is about all of us, and about us having to figure out how to walk through this world together. I often say we are fortunate to be in a community like McFarland where we can wake up every day and know we are making a difference in peoples' lives. There is a lot of work to do and change will not happen overnight. In these challenging times, we should remember that lasting change requires deliberate and sustained action. That is how we will build a better McFarland that delivers a bright outcome for everyone.

Brad Czebotar
Village President

Contactless Dropbox

Check Out the Village's New, Secure, Contactless Drop Box on the West Side of the Village Hall Parking Lot!

This drop box accepts ballots, utility payments, applications, and any other Village materials.

Please **do not** utilize it for outgoing mail, as a MedDrop, or for waste. We thank you for your cooperation.





ADMINISTRATION

Schvenke Snapshot

In June of 2020, the Village Board adopted Resolution #2020-14 in order to advance racial equity, social justice, diversity, and inclusion within the Village of McFarland. This resolution was originally presented by members of the community and jointly prepared with staff as part of its approval by the Village Board. The resolution condemned the killing of George Floyd, Breonna Taylor, Ahmaud Arbery, and many others, as an intolerable act of violence. It further condemned other similar acts that have occurred and continue to occur across this county. This violence is unpardonable and must serve as a wake-up call to every human being that recognizes life as both a gift and human right.

The Village Board enjoined with the community through the adoption of this resolution seeking to create a commitment as our response locally to this unrest. In summary, this included joining the Dane County Community Restorative Court; creating a Diversity and Inclusion Committee; reviewing appointment processes, policies, procedures, ordinances; funding related training; report preparation and publication; education awareness through our public library and school district; and above all else, it affirms our commitment to equity. To date the Village has joined the Dane County Community Restorative Court and is working on putting the format in place for a Diversity, Equity, and Inclusion Committee to advance these initiatives.

The creation of the committee will allow for members in this community to work collaboratively to address issues of diversity, equity, and inclusion within the Village. We have a lot of work to do in order to meet this necessity and it is important to be deliberate in our actions so that the choices we make are a positive reflection on the community for years to come. This will require all within our community to join in this commitment as an introspective evaluation of ourselves as public servants, citizens, and as fellow members of the human family. We invite dialogue and action within the community to work together by doing everything we can to build a system that finally fulfills the promise of liberty and justice for all. We, as a village organization, are committed to making the changes needed to achieve equity. We look forward to working together with all those involved to demonstrate this commitment.

Our response thus far to COVID-19 is no less challenging as we continue to have to adjust constantly to the environment we are in as a result of the virus spread. New this summer, we have included mask mandates, limitations on gatherings, and restrictions on school settings among other things. These precautions are instituted to specifically target elements of the public health crisis. It is hard to believe that we likely have a long way to go yet, but these precautions are part of attempting to bring safety to the forefront in order to get us to a safer, new normal. The Village will continue to adjust and provide services to the extent we are able to and have been responding to our priorities since the outbreak began. We will continue to meet this demand and these challenges in order to continue to provide services to our community for we know how essential this is.

We encourage people to reach out to us by phone and email

whenever possible. A list of contact information is available at www.mcfarland.wi.us/contact. Residents are also encouraged to stay in touch with local news through the website, The Look-out (e-newsletter), The Outlook (print newsletter), Facebook: @villageofmcfarlandwi, Instagram: @villageofmcfarland, and the Village Administrator's Staff Report found at www.mcfarland.wi.us/adminreport.

In August, the Village Board accepted the 2020-2021 Strategic Plan Annex in order to outline their Goals and Strategies (i.e. – objectives) for the coming year. This also includes an action plan to list key activities meant to achieve these goals and strategies including their estimated cost, timeline, and assignment as applicable. This plan annex is meant to serve as a bridge from when the Strategic Plan was adopted earlier this year to now, in order to serve as a basis for funding several budget initiatives in 2021. I invite you to go to www.mcfarland.wi.us/mcfarlandstrategicplan to review this document in total as its been prepared by the board with assistance from staff on the drafting of the action plan. A summary of key initiatives next year includes planning for a community center, constructing a public safety center, communication enhancement through new website, multi-court pickleball park development, and other public developments. This also includes planning/studying in sustainability, affordable housing, outdoor aquatics, downtown development, east side growth, tax incremental districts, access to Lower Mud Lake, and more. The Village staff submittal of the 2021 Budget will be transmitted to the Village Board on September 28, 2020. It will be available for public viewing at www.mcfarland.wi.us/budget.

We wish you a safe and healthy fall season as we start to transition out of summer. Please do not hesitate to reach out to me if I can be of assistance.

Sincerely,
Matt Schuenke, Village Administrator
matt.schuenke@mcfarland.wi.us
(608) 838-3153

Nomination Paper Circulation Begins December 1, 2020

Nomination paper circulation for Village Trustee (3 seats) and Village President to get on the April 6, 2021 ballot begins December 1st. The deadline for the circulation of nomination papers is Tuesday, January 5th at 5PM. Contact Village Clerk/Treasurer Cassandra Suettinger at cassandra.suettinger@mcfarland.wi.us for a candidate packet and more information.



VOLUNTEER

Volunteer Spotlight



We are very pleased to recognize Jim Amrhein for his extraordinary commitment to the natural areas of our community in this issue of Volunteer Spotlight. Since 2003, Jim has dedicated his time, energy, and expertise towards restoration of the natural areas in and around Marsh Woods Park and Legion Memorial Park. This diverse corridor includes a marsh, oak savannah, and prairie, which have all been thriving under his care.

Jim says that his connection to nature is, “part of my DNA.” Growing up in the Fond du lac area he would most often be found playing outside in nature, and his many hours on Lake Winnebago laid the groundwork for his lifelong hobby as an angler. “If I wasn’t outside, I was watching nature shows on television,” he remembers. His formative years guided Jim to pursue an education and career in water conservation. He has worked as a Water Quality Biologist for the Wisconsin DNR for 30 years. Jim enjoys experiencing the tangible results of his work in and on the waterways of this state.

Jim and his wife, Jennifer, chose to put down roots in McFarland with their young son in the early 2000s, in a big part due to the abundance of natural areas in this community, which would literally become their backyard. Jim recognized the need for restoration in Marsh Woods Park and volunteered to spearhead conservation practices in that area. Initially, Jim procured grant funding to bring in machines to chop and remove layers of woody brush that was choking out new growth. Throughout the following years, he has coordinated with the McFarland Fire & Rescue and McFarland Public Works/Parks Departments to develop a diligent ongoing practice of brush cutting, mowing, and fire management to control invasive species such as Common Buckthorn, Japanese Honeysuckle, Garlic Mustard and Red Osier Dogwood. Jim has volunteered with school groups and youth organizations to educate young people and engage them in conservation practices in our natural areas. He hopes these hands-on opportunities will help to foster stronger connections between young people and nature.

His efforts have paid off, as the prairie is recovering and thriving. Baby oak trees in the oak savannah are emerging and growing stronger, with careful management to protect from deer. Now the park is much more accessible for the community and wildlife. The purple martins have been utilizing the two bird houses that he helped install at Memorial Legion Park, and there is an American Bald Eagle couple that has found a home in Marsh Woods Park and have returned multiple years to raise eaglets here. Jim finds it incredibly rewarding to see so many people using the trails and calls the area a “Bird Watchers Paradise.”

The process of restoration is ongoing, and the natural areas continue to need regular care. Invasive species are tenacious and persistent attention is required to sustain a healthy ecosystem. Jim remains dedicated to ongoing restoration and management, and hopes that others will continue to recognize, value and support these vibrant natural areas that are one of the cornerstones of this community.

If you are interested in volunteering in McFarland’s parks and natural areas, please contact Katie Gletty-Syoen at 608-838-7117 or katie.gletty-syoen@mcfarland.wi.us for opportunities to get involved.

Pitch in for our Parks and Natural Areas

The McFarland Volunteer Program would like to extend many thanks to all of the community members who volunteered in our parks this summer! The Village has recently implemented practices to reduce pesticide use, particularly in areas where young children gather. These parks needed some good old-fashioned elbow grease to keep the weeds



at bay. Volunteers worked with Village of McFarland Parks staff to assist with weeding and trash pick-up in the following parks: Lewis, McFarland, Cedar Ridge, Valley Tot Lot, Ridgeview Tot Lot, Brandt, and Woodland Estates. As fall and winter approach, there will be more opportunities for volunteers to work in our parks and natural areas to assist with trash pick-up, woodland restoration work, and the management of invasive species. Check our SignUp Genius link on the Village’s website (www.mcfarland.wi.us/news) regularly to see how to get involved in volunteerism in our parks and natural areas.

COVID-19 Guidelines for Volunteers in the Community:

Each volunteer slot is limited to individuals or family members from the same household to maintain safe social distancing and limit exposure.

All volunteers are required to maintain at least 6 feet of distance from other park visitors.

Wearing face masks within parks is not required, but strongly encouraged.

Volunteers will be contacted upon sign up with additional information about the particular site and materials needed, as well as information about disposal.

Questions? Please contact the Village Volunteer Coordinator, Katie Gletty-Syoen, katie.gletty-syoen@mcfarland.wi.us -or- 608-838-7117.

Thank you for your dedication of time and energy to keeping our village beautiful!



COMMUNITY & ECONOMIC DEVELOPMENT

Hanging Limbs, Fall Lawns and Leaf Reminders

When doing yardwork on your property, be mindful that tree limbs projecting 10-feet or less above public sidewalks, and 14-feet or less above public streets, are considered a public nuisance and are required be trimmed. Low hanging limbs are not only a nuisance to drivers, bikers, and walkers, but a safety issue as well. Property owners who violate these ordinances are at risk of being fined. Questions or concerns may be referred to the Community & Economic Development Department (608) 838-3154.

Leaf and Grass Clippings – When cutting grass or blowing/raking leaves, do not place leaves or grass clipping on the sidewalks, in the gutter, or in any public street. Grass clippings from mower swaths must also not remain on sidewalks. It is a property owner responsibility to remove grass clippings and leaves from their property. In addition, Village ordinances require that owners maintain their property and keep lawns properly mowed. Grass and weeds cannot exceed 8” in height. Property owners who violate these ordinances are at risk of being fined. Questions or concerns may be referred to the Community & Economic Development Department (608) 838-3154.



For your convenience, the Village has a drop-off site located at 5115 Terminal Drive open from 7:00 a.m. to 7:00 p.m. daily, where you can drop off grass clippings and leaves. The site does close in late fall, please go to the Village Website for details, or you can call Public Works at (608) 838-7287.

**This article applies to McFarland residents only.*

Snow Reminders

Don't Blow Snow into Street

It is a violation of Village ordinances to plow, blow, or shovel snow into Village streets. This can cause a serious hazard for pedestrians and motorists, especially when you place snow in the streets after the street has been plowed. Warnings will be issued for the first violation and citations issued for any further violations. If you have any questions or concerns, Public Works can be reached at (608) 838-7287.

Keep Your Sidewalks Clear

Property owners are required to keep the sidewalks that abut their property free of snow and ice. Sidewalks must be cleared of accumulated snow and ice within 24 hours from the time the snow ceases to accumulate. Failure to remove the snow and ice can cause a serious hazard for pedestrians. Warnings will be issued for the first violation along with subsequent citations if the property owner fails to clear the accumulated snow and ice. Questions or concerns may be referred to the Community & Economic Development Department (608) 838-3154.

**This article applies to McFarland residents only.*



Vehicles Parked Outside on a Property

Residents are limited to the number of vehicles they can park outside on a property. A single-family residence can have no more than four, a two-family detached dwelling allows for three per unit, and any property, which has three or more units, is allowed two vehicles per unit.

A vehicle includes but is not limited to, cars, trucks, vans, motorcycles, trailers, RVs, boats, ATVs, watercraft, race cars and tractors. When parked outside on a property, vehicles need to be parked in the front, or side yard on a hard surfaced or gravel pad, or driveway and no less than three feet from the property line. Property owners who violate these ordinances are at risk of being fined.

Please refer to your local subdivision restrictions and covenants for requirements specific to your individual neighborhood. Questions or concerns may be referred to the Community & Economic Development Department (608) 838-3154.

**This article applies to McFarland residents only.*

Firewood Storage

Firewood storage is permitted only inside and rear yards, but not more than 15% of the area can be used at any one time. Firewood needs to be neatly stacked, but not closer than 2-feet to any lot line, and no higher than 6-feet from grade. Firewood cannot be stored in the front yard of a property. Please remember, property owners who violate these ordinances are at risk of being fined. Questions or concerns may be referred to the Community & Economic Development Department (608) 838-3154.

Be prepared for winter driving

Get a maintenance check-up. Keep a winter driving survival kit in your vehicle.

WINTER DRIVING SURVIVAL KIT

ontario.ca/winterdriving





COMMUNITY & ECONOMIC DEVELOPMENT



Outdoor Storage of Unsightly Items

Outdoor parking or storage of non-running junk, unlicensed vehicles, boats, or the likes, are specifically prohibited. Storing of salvage, barrels, or commercial or building materials not being used for a permitted building project on that site are also prohibited and should be removed, stored in your garage or at an off-site storage unit. Per Village ordinances, all interior and exterior property areas shall be maintained in a condition free from debris, rubbish, garbage, physical hazards, rodent harborage, and infestation. Property owners who violate these ordinances are at risk of being fined. Please refer to your local subdivision restrictions and covenants for requirements specific to your individual neighborhood. Questions or concerns may be referred to the Community & Economic Development Department (608) 838-3154. You can also contact Public Works at (608) 838-7287 for information on proper disposal of unwanted items.

Obstructing Views - Vision Triangle

Mailboxes - Landscaping on Corner Lots

It is unlawful for any person to plant or grow trees or bushes that obstruct the view of any traffic sign or driveway approach to a street. When landscaping on a corner lot, no vegetation shall be grown or be permitted to grow between the heights of 3- feet and 10- feet above the curb level or its equivalent within the 25-foot triangular space formed by two intersection street lines to provide adequate vehicular vision clearance. Any shrub, tree, or planting obstructing the view can be deemed dangerous. Trees and shrubs are not allowed to encroach on streets or public sidewalks; owners need to keep them trimmed. Natural landscaping is to be confined to the owner's property and may not be maintained within any public right of way except within one foot of a lawfully erected mailbox. Plantings near mailboxes shall not exceed the height of the bottom of the mailbox. Property owners who violate these ordinances are at risk of being fined. Questions or concerns may be referred to the Community & Economic Development Department (608) 838-3154.

**These articles apply to McFarland residents only.*

Have unused meds?

The MedDrop box is now located inside the Village Hall vestibule and available 24 hours a day, 7 days a week.

If you have other items, such as ballots, payments, applications, etc., please utilize the new materials drop box located in the Village Hall parking lot.



Working from Home and Need a Break?

Volunteer for Meals on Wheels During Your Lunch Hour!

- Delivery routes in McFarland, Dunn, & Pleasant Springs.
- Contactless Delivery & COVID-19 Safety Protocols.
- Serve Vulnerable Older Adults in our Community.
- Make a big difference with an hour of your time!

Interested?
Contact: McFarland Senior Outreach Services
608-838-7117

THE FUTURE MAY BE UNCERTAIN, BUT WE'RE HERE TO KEEP YOU INFORMED.

WWW.MCFARLAND.WI.US/NEWS

[VILLAGEOFMCFARLANDWI](https://www.facebook.com/VILLAGEOFMCFARLANDWI)

[VILLAGEOFMCFARLAND](https://twitter.com/VILLAGEOFMCFARLAND)



POLICE DEPARTMENT

Crossing Guards Needed for the 2020-2021 School Year, Morning and/or Afternoon Shifts.

The Village of McFarland Police Department is currently accepting applications for School Crossing Guard positions beginning in September of 2020. This position is responsible for safely escorting school age children across heavily traveled streets, monitoring the approach of children and of oncoming traffic, and stopping traffic if necessary, to enable children to cross the street safely.

Those interested must be at least 18 years old and able to gauge, direct, and control traffic, bicycle, and pedestrian movements. All necessary equipment and training will be provided. Hours are approximately from 7:40 a.m. to 8:10 a.m. and 2:40 p.m. to 3:10 p.m. on school days, however applicants who can only work morning or afternoon shifts, or on a fill-in basis will also be considered.

Wages start at \$15.43 for each morning and afternoon assignments. Direct inquiries, application requests and completed applications to Administrative Assistant, Tricia Reimer via email at tricia.reimer@mcfarland.wi.us.

McFarland Police Department Special Needs Awareness Program

As part of our desire to provide the very best police services to our residents, the McFarland Police Department is seeking to enhance its base of knowledge and awareness of the special needs children and adults in our community. As a Police Department, we regularly have contact with children and adults who have a variety of special needs. While in many instances we are aware of the individual needs of a particular person with whom we are in contact and how to best help them during a stressful event, at other times we are not familiar with an individual and this can cause difficulty in determining how to best help them. The goal of this program is to coordinate with family members in gaining the valuable knowledge that will help prepare us to assist an individual in need.

We encourage parents and caretakers of special needs children and adults to participate in the program. To find out more about and/or participate in the program, visit the McFarland Police Website and click on the *Department Programs* tab on the left-hand side. Scroll down to the *Special Needs Awareness Program* and click on that link.



Care Trak Program

In early 2019, the McFarland Police Department launched the Care Trak Program. The Department initiated this program to add additional safety for McFarland's most vulnerable residents, including our elderly and special needs population. The program works with Village residents who have been diagnosed with certain disabilities, such as dementia, autism, down syndrome, and/or those who have a tendency to wander away from their homes or caretakers.

The program furnishes an electronic signaling device that can be worn on the wrist or ankle and aids in the search and rescue of a resident who has wandered away. The equipment is provided by the McFarland Police Department and is maintained by a responsible party. To be enrolled with the program, the eligible resident must be under constant supervision by a family member or caretaker. This is necessary for the purpose of being able to notify McFarland Police right away should the resident become missing and cannot be located within five minutes, which is critical due to the range of the transmitter signal for the Department's locating equipment. If you know someone who may benefit from this program, please contact McFarland Police Department Officer Matthew Schroeckenthaler at matthew.schroeckenthaler@mcfarland.wi.us for more information. Under certain circumstances, a resident may be able to enroll in this program for little or no cost.

McFARLAND CABLE NOW ON TDS

You can watch all of your favorite local programs through a variety of sources!





FIRE & RESCUE

Fire Prevention Week Virtual Event: Chalk the Walk

It is great sadness that the McFarland Fire & Rescue Open House during Fire Prevention week will not take place on October 7th due to COVID-19 restrictions. We have suspended all Fire Prevention Week Tours and school visits for the same reason.

However, the fire department is requesting community involvement in spreading the fire prevention message between now and October 10th. McFarland Fire & Rescue is inviting all residents of McFarland and the townships that we serve to participate in a program called “Chalk the Walk.” Get creative with sidewalk chalk and create a fire prevention message. This year’s fire prevention theme: kitchen safety! When your chalk art is complete, please send the department a photo at fire-rescue@mcfarland.wi.us and we will post it on the fire department’s social media. We encourage you to ask your neighbors to participate as well.

Full details can be found on the Fire Department’s Facebook page www.facebook.com/mcfarlandfireandrescue, or contact Fire Inspector/Public Education Specialist, Mitchell Sutter, at mitch.sutter@mcfarland.wi.us for details.

Winter Fire Safety Tips

The pleasant temperatures outside will soon give way to cold and blustery conditions. With the changes of the season comes many winter fire safety tips that we now need to keep us safe.

Tip #1: On November 1st, we will change the clocks back. It is also time to change the batteries in our smoke and carbon monoxide (CO) alarms. Fresh batteries will keep the unit functioning properly. Even new homes with hardwired smoke alarms usually have a battery in case of a power outage. And don’t forget - all alarms should be tested *monthly* to ensure the unit is functioning correctly.

Tip #2: It is also an excellent time to review if you have a sufficient number of alarms in your home. While changing the batteries, take a look at the information label on the back of the unit. If the manufacturing or installation date is over 10 years old for smoke alarms and 7 years old for carbon monoxide alarms, replace it! The sensors will lose their accuracy, may not alert, and/or give false alerts as they age. When determining if you have adequate coverage, make sure you have a smoke and carbon monoxide, or a combination alarm on each level of the home, inside your mechanical room, and near each bedroom.

Tip #3: Fall is also a great time to have all of your gas-burning appliances checked by licensed contractors. These individuals are trained to find these problems when they are small, avoiding potential costly repairs and ensuring your home stays warm all winter long. If you have a wood fireplace or a wood fireplace insert, you should also have it checked by a licensed contractor or chimney swift. They may recommend cleaning your chimney to prevent a chimney fire that can easily spread into your home.

Tip #4: McFarland Fire Rescue asks is if you have a fire hydrant in your yard or on a vacant lot near your home, please remove the snow up to three feet in all directions of the fire hydrant. If possible, an open path to the road would be of great assistance to our fire department. In the event, there was a fire on your block or at your home, *every second counts*. These fire hydrants are our water supply to extinguish a fire, and any delay in getting access to this water supply will increase the damage that can be caused by fire.

McFarland Fire & Rescue’s House Number Challenge

McFarland Fire & Rescue is challenging everyone in the McFarland area to the *House Number Challenge*. It is really simple and may just save the life of a family member or yours!

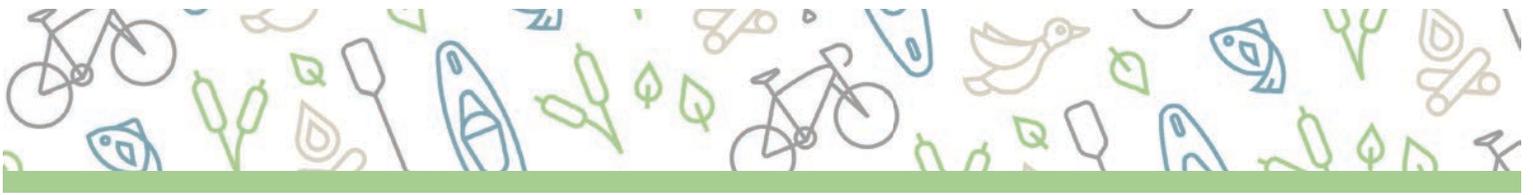
To complete the challenge, you will have to drive up to your house at night. While driving up to your home, try to find your house numbers, and if it takes more than a few seconds, you should consider changing how they are shown. But when you complete the challenge on your own home, it is almost cheating because you know where the numbers are. So, to level up on the challenge, ask a friend or neighbor to complete the challenge at your house too.

Emergency services complete the challenge nightly on someone else’s home when seconds matter. Thanks to the rural postal service in McFarland, we have had help with mailboxes having house numbers. However, in recent years new developments are making the challenge tougher on emergency services. The mailboxes are being grouped, or neighborhood mailboxes are being used.

Please help us find you or your loved one quickly in the middle of the night. Below are some requirements from Section 8-431(a) of the Village Ordinances, which pertains to street numbers.

The physical numbers provided herein shall be not less than 3¾ inches high in a color contrasting with that of the building to which affixed. Each required number shall be affixed on the particular building as close as practicable to the front entrance to the building so that it may be easily and readily seen by a person of ordinary eyesight on the public street or highway upon which the building abuts.

The physical numbers on the mailboxes or on mailbox posts shall be not less than 1 1/8 inches high and composed of reflective material or a color contrasting with that of the surface to which affixed. Numbers shall be displayed on both sides of each mailbox/mailbox post, unless either side is two feet or less from the nearest mailbox or mailbox post. In such case, the mailbox/mailbox post number shall be on the end of the mailbox or the surface of the mailbox post facing the street.



LIBRARY

Library Circulation Desk

In these uncertain times, do you find yourself wishing you had more background information on politics, health, social unrest, or history? Maybe you have more free time to work on existing projects or to attempt a new craft or hobby, but you need the help of an expert? Don't forget to use your local library!

It's free. It's easy. We have a wide variety of materials available from a consortium of over 50 libraries. We have a safe curbside pickup service. And, NEW: E.D. LOCKE PUBLIC LIBRARY HAS ELIMINATED FINES FOR ALL OVERDUE ITEMS CHECKED OUT AT OUR LOCATION!

Isn't it about time you checked us out?



Curbside Pickup Information:

McFarland Public Library has been doing curbside pickup since the end of April and we are happy to help you find the source material you need. Simply give us a call at 608-838-9030 or take a look at our on-line catalog (LINKcat) where you may find just the right book, DVD, CD, or magazine to point you in the right direction. To access the catalog, please go to our website at mcfarlandlibrary.org and select the link to "Find a Book or Check Your Library Account."

Once your item becomes available, we have pickup service available M-F from 10:00 AM - 5:30PM and Saturdays from 10:00 AM - 1:15 PM. All of our materials have been quarantined for at least four days and staff has been following CDC and Health Department protocol since we began this service. You may either call us to set up an appointment at 608-838-9030 or make your own appointment by visiting our webpage and clicking on the "Curbside Holds Pickup" in the middle of the page.

How To Get A Library Card:

If you do not have a library card, we can help with that too! Either give us a call or visit our website to sign up for a WEB only card. Once we have verified everything and issued you a

library account, you will be able to get Consumer Reports, The New York Times newspaper, various popular magazines, digital books, and much more.



Delivery And Returns:

While the pandemic has not completely stopped us, it has slowed us down a bit. Please be aware that due to quarantine requirements and reduced staff at many of our partner libraries, delivery between libraries is not as fast as it was pre-pandemic. This also explains why your returned items may not be checked in and removed from your record right away. However, things are definitely starting to move a little faster and we are standing by, ready to answer any questions you have regarding your account. Having said that, if you are uncertain about what to do with the items you checked out last spring, please return them to our outside book-drop. It is open 24-hours a day, seven days a week. All incoming items are then quarantined for 96 hours and rest assured you will not get any overdue fines for items checked out at our library.

When Will We Reopen To The Public?

For the health and safety of our community and staff, the library remains closed to the public until further notice.

Nevertheless, we continue to monitor the pandemic situation in Dane County while we plan for a phased reopening. For further details, please visit our website at mcfarlandlibrary.org. While you are on our website, consider signing up for our monthly newsletter to get all the latest library news delivered to your email inbox.

YOUTH LIBRARY SERVICES

Virtual Storytimes: Fall
September 7 - December 19

Storytime offerings are subject to change. For the most up to date schedule, please check the library website and social media posts for the most up to date information

Monday Virtual Storytime via Facebook Live Monday mornings - 9:30am

This fall, Ms. Heather will present a virtual storytime via Facebook Live. These storytimes will feature songs, rhymes, movement, and books highlighting the weekly theme.

Online Baby Bounce via Facebook Live Tuesday mornings - 9:30am

Join us as we share rhymes, stories, songs, and activities to entertain our little ones (0-24 mos.) This is an opportunity to introduce your little one to different early literacy skills, motor learning activities, and more.

Wednesday Virtual PJ Storytime via Facebook Live Wednesday evenings - 6:30pm

PJ Storytime is back for the fall! These evening storytimes will be hosted via Facebook Live and feature songs, rhymes, movement, and books for all ages.

Saturday Virtual Storytime (Prerecorded) Saturday mornings - 9:30am

Saturday morning storytimes continue this fall. Ms. Heather will be posting a prerecorded storytime on Saturday morning. These will feature songs, rhymes, movement, and books for that week's theme.



LIBRARY

Fall & Winter Programs

All events are subject to change. For the most up to date event calendar please check the library website and social media posts for the most up to date information

Zumbini Session 1: September 16 - December 2

Zumbini Session 2: January 6 - March 24

Wednesdays - 9:00am (via Zoom)

Join Ms. Heather as she leads Zumbini classes Wednesday mornings on Zoom. These classes are specially designed to encourage learning and foster bonding through music and movement. Registration is required for this program. To register, visit mcfarlandlibrary.org.



Time Warp Trio Book Club

Second Tuesday of the month at 3:00pm (via Zoom)

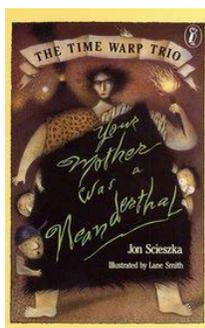
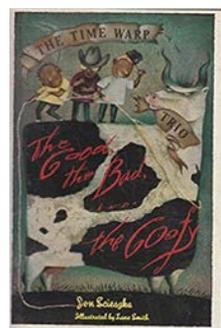
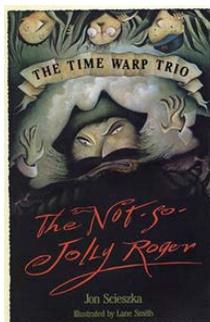
This fall, the Magic Tree House Book Club is changing over to the Time Warp Trio Book Club. Travel through time with three friends and a magic book. The club is designed for students in grades K-3. Each month, club members will pick up a book club kit which will include the book for the month as well as activities.

The club will meet via Zoom to discuss the books together and do the packet activities on the following dates:

Fall Dates: Sept. 15th*, Oct. 13th, Nov. 10th, and Dec. 8th (*September meeting on the third Tuesday).

Winter Dates (2021): Jan. 12th, Feb. 9th, March 9th

Registration required. To register, visit mcfarlandlibrary.org.



Zumba For Kids

Fridays - 3:00pm (via Zoom)

Starting Friday, September 18, we will be offering a Zumba class just for kids! Keep them moving all fall and winter long. This is a physical activity class hosted over Zoom for children ages 4 and up.

The class requires registration. To register, visit mcfarlandlibrary.org.

Book Explorers Book Club

Fourth Tuesday of the month - 3:00pm (via Zoom)

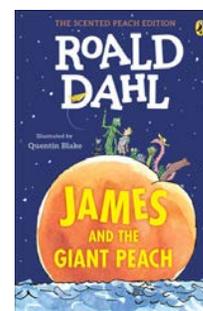
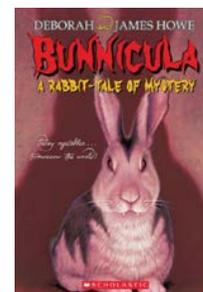
This book club is designed for students in grades 4 and 5. Students registered for this program will be able to pick up book club kits which will include the book for the month and activities.

The club will meet via zoom to discuss the month's book and do the packet activities on the following dates:

Fall Dates: Sept. 29th*, Oct. 27th, Nov. 24th, and Dec. 22nd (*September meeting on the fifth Tuesday).

Winter Dates (2021): Jan. 26th, Feb. 23rd, March 23rd

Registration is required. To register, visit mcfarlandlibrary.org.



Take Home Craft Kits

Available through curbside pick-up

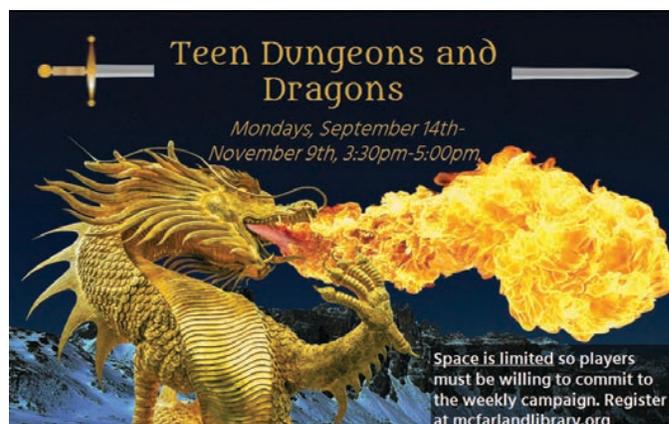
On Thursdays, an instructional video will be posted on how to create that week's project. A list of materials will also be provided. Registration for weekly craft kits will be posted on the library website and Facebook page at 9:00am on Mondays. Links to registration will be available on the library Facebook page and website.

TEEN VIRTUAL FALL PROGRAMMING

Grades 6-12

**All teen programs are happening on Zoom. Register at mcfarlandlibrary.org*

Dungeons and Dragons Club



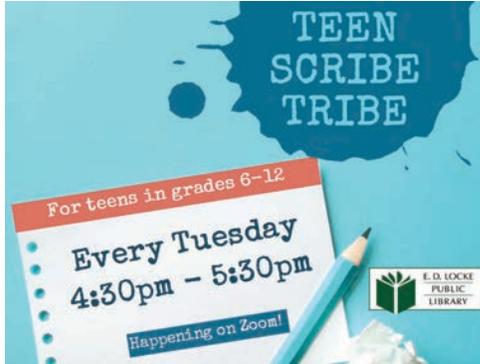
Whether a first-time player or total expert, all are welcome at this collaborative role-playing game! Space is limited so players must register and be willing to commit to the weekly campaign.

Mondays, September 14th-November 9th, 3:30pm-5:00pm.



LIBRARY

The Scribe Tribe - Creative Writing Club



If you're an aspiring novelist or just love to read and write, this is your chance to tell your story! The creative writing club will have weekly prompts, writing challenges and games, and will be a safe space to brainstorm ideas and get feedback.

Tuesdays, September 15th-December 15th, 4:30pm-5:30pm

Creative Space



Get creative on Wednesday afternoons! Teens are encouraged to use this time to work on existing original projects or make an easy craft as a group with supplies you can find at home.

Wednesdays, September 16th-December 16th, 4pm-5pm

Teen Hangout



Hangout with your friends on Thursday afternoon! Every week on Zoom, you'll have time to chat with people and participate in the weekly activity. The group will be doing virtual escape rooms, playing Jackbox games, trivia, Mafia, and so much more! Check it out the full activity schedule at mcfarlandlibrary.org.

Thursdays, September 17th-December 17th, 5pm-6pm

PUBLIC WORKS

Winter Ordinances

Winter Street Parking and Street Parking Prohibition (Snow Emergency) Ordinance Information in effect December 1 through March 31.

Sec. 35-158. – Winter Parking Regulations

Alternate side parking. It shall be unlawful to park any vehicle in the Village on the odd-numbered side of the street on the even-numbered calendar days and on the even-numbered side of the street on the odd-numbered calendar days from Dec. 1 to March 31 each year during the hours between 1 a.m. and 7 a.m. It shall be unlawful to park any vehicle on any cul-de-sac bulb street in the Village from Dec. 1 to March 31 each year during the hours of 1 a.m. and 7 a.m. Any vehicle or object parked in violation hereof may be removed from said street by the Village police at the cost of the owner thereof and, in addition thereto, shall be liable for and subject to the penalties provided below. This Subsection shall not apply to streets where parking is limited to one side of the street.

Street Parking Prohibition (Snow Emergency)

At times, due to anticipated weather conditions or other environmental factors, the Village of McFarland may issue an order prohibiting parking on all Village streets and roadways pursuant to Village Ordinance Section 35-158(b).

The main purposes of such declarations are twofold; one, to maximize the ability of plowing crews to clear roadways for travel, and secondly to prevent residents from having to dig their vehicles out of large walls of snow created by plow vehicles as they move around vehicles left on the street.

The Village of McFarland takes into consideration a variety of factors in making these determinations, including anticipated snow amounts, type of snow (wet vs. dry), temperature, wind conditions, and the timing of the storm as it relates to staffing considerations.

In the event that a storm fails to produce anticipated conditions, the prohibition may be lifted at some point. This updated information would be found on the Village of McFarland website, at www.mcfarland.wi.us. When a Street Parking Prohibition is declared, related information is provided to local media outlets, and is posted on this site as well.

**This article applies to McFarland residents only.*

Streetlight Out?

Is there a neighborhood streetlight that is burned out, doesn't turn off, or is flickering? You can report a streetlight problem by visiting the Alliant Energy website at: www.alliantenergy.com and searching request a streetlight repair.

Most streetlights in the Village are maintained by Alliant Energy. If you have any other questions or concerns, please feel free to contact the Public Works office at 608-838-7287.

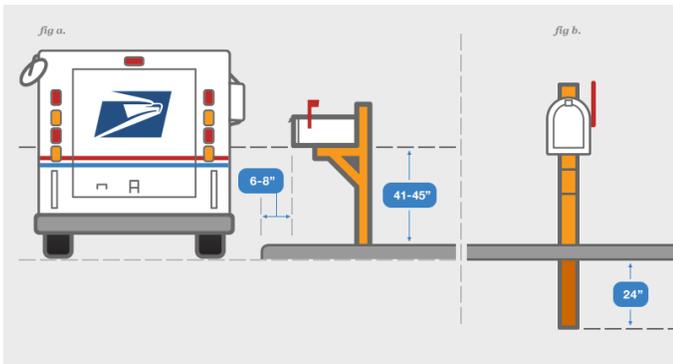
PUBLIC WORKS

Check Mailboxes for Deterioration Before Winter

Snowplow operators try very hard to avoid mailboxes when plowing streets. With daily exposure to the elements, mailboxes and their posts can deteriorate over time and may not be able to withstand the rigors of Wisconsin's snow, freezing rain, and high winds. Please check the condition of your mailbox and post and, if necessary, repair or replace them prior to winter. The Public Works Department will repair/replace mailboxes and their posts if they are hit directly by Village snowplows but are not responsible for mailboxes and/or posts that are so weak that the weight of plowed snow or slush simply pushes them over.

The following are helpful guidelines provided by the United States Postal Service regarding curbside mailboxes as from www.usps.com/manage/mailboxes.htm.

- Position your mailbox 41" to 45" from the road surface to the bottom of the mailbox or point of mail entry
- Place your mailbox 6" to 8" back from the curb. If you do not have a raised curb, contact your local postmaster for guidance.
- Put your house or apartment number on the mailbox.
- If your mailbox is on a different street from your house or apartment, put your full street address on the box.



Sewer Gas Smell?

Occasionally a homeowner will notice a bad smell coming from the vicinity of plumbing fixtures in the home. A "dry trap" may cause this. This can be very dangerous. If a fixture such as a shower or bathtub drain has not been used in a long time, the trap may dry out and allow sewer gas to come back into the home. Other drains to consider are the drains in the basement floor or a seldom used laundry tub. The smell from a floor drain by your furnace can spread fume throughout your home or business. The solution is to dump hot or warm water into the fixture and allow the trap to fill up with water. Unused drains should be inspected monthly. If this does not solve the problem, call a licensed plumber for an inspection and possible repair.

Yard Waste/Brush Drop-Off Site

The yard waste/brush drop-off site located at the Public Works Facility at 5115 Terminal Drive accepts yard waste and brush from McFarland residents only. The operating hours of the yard waste/brush drop-off site are 7AM – 7PM, seven days a week. The site is typically open from April 1 to December 1 but can highly depend on weather.

What is accepted?

- Leaves
- Thatch
- Brush (must be no larger than 3 inches in diameter and 10 feet in length)
- Grass Clippings
- Non-woody plants

What is not accepted?

- Rocks
- Metal
- Base Root Balls
- Dirt
- Concrete
- Stumps
- Sod
- Lumber

Please note that tree trimmings are ACCEPTED items; however, whole trees are NOT ACCEPTED.

There are separate dumping areas for yard waste and brush. Please stack your material as close to the back wall as possible to conserve space.

Updates on when the site will open/close for the season can be found on the Village website: www.mcfarland.wi.us/yard-wasteandbrush.

Snow & Ice Control Program

In 2019 the Public Works Department, along with the Public Works Committee, developed a Snow & Ice Control Program. This program reviews the areas that the Village is responsible for maintaining during the winter season. Contained in this program are time estimates for plowing, equipment that will be utilized during these events, mailbox specifications to decrease the chance of damage, and general information for residents. Please take the time to review this program available on the Public Works webpage at: www.mcfarland.wi.us/snowremoval.

Delinquent Utility Accounts

Notices of delinquent water, sewer, and stormwater accounts will be mailed to homeowners, landlords and tenants in September. Past due amounts will be placed on the property tax roll, with penalties added, if they are not paid in full by November 12, 2020. Once the charges go on the tax roll, they become a lien against the property until paid.

In the case of rental properties, the property owner is responsible for paying the delinquent utility bill even if the charges were incurred by a tenant or former tenant. Landlords may check the status of a tenant's account by calling 608-838-7287.

**This article applies to McFarland residents only.*



PUBLIC WORKS

Pet Waste: Be Diligent About Winter Pick Up

It's very important to continue to pick up after your pet all year long, especially during winter. If you do not pick up pet waste right away, it can soon be encased in snow and ice, ready to be carried away with melt water when it warms up. Grassy areas that would normally allow water to soak in are frozen during winter, so they are more like a parking lot greatly increasing the surface area from which runoff flows. The bacteria and nutrients found in pet waste are much more likely to make their way to the nearest storm drain. And contrary to common belief, rain and melting snow that goes into storm drains does not go to the sewage treatment plant. Rather, it goes to the nearest lake or stream. So, be sure to continue to scoop the poop this winter and do your part to help keep lakes and streams free of pet waste.

Oak Tree Pruning

Village ordinances prohibit the pruning of oak trees between March 1 and November 1 in order to prevent the possible spread of oak wilt. There have been several confirmed infestations of this disease in the Village, so it is extremely important to prune only during dormant months.

Oak wilt is caused by a fungus and is spread both through underground root grafting from tree to tree and also through open pruning wounds that attract bugs which convey the fungus. The disease causes the water conducting vessels of the tree to become plugged and, as water movement within the tree is slowed or stopped, the leaves wilt and drop off causing the tree to die. If you have any questions about your oak trees or proper pruning practices, contact the Public Works Department at 608-838-7287 for assistance.

**This article applies to McFarland residents only.*

Holiday Tree Collection

The Village does not conduct curbside collection of natural holiday trees. For your convenience, the Village has a tree drop-off site located at 5115 Terminal Drive. It will be open from December 26, 2020 through January 17, 2021. The drop-off site will be open from 7AM – 7PM on those days, and is restricted to Village of McFarland residents only; you may be asked to show a photo ID.

Further and/or additional updates on this program can be found on the Village website at: www.mcfarland.wi.us/yard-wasteandbrush. If you have questions, please call Public Works at 608-838-7287.

**This article applies to McFarland residents only.*

Adopt-A-Hydrant

With winter fast approaching, we are encouraging residents to adopt a hydrant. After snowstorms, we would appreciate residents to help remove the snow from around the hydrant. Due to removing snow from the street, staff is unable to take

care of the hydrants immediately. By clearing the snow, it will reduce seconds, and even minutes of fire crews trying to access the hydrant and can save lives.

Coming Soon: Discounted Water Softener Improvement Services

Adding heavy bags of salt to a water softener is nobody's favorite chore. If you find yourself lugging multiple bags of salt to your softener every month, your softener might be inefficient and using more salt than it should. Not only does that mean more trips to refill the softener, it also means that more salt from your softener is ending up in the sewer system.

Madison Metropolitan Sewerage District, the local wastewater treatment utility, receives over 100 tons of salt at the wastewater treatment plant each day, mostly from water softeners. The plant isn't designed to remove chloride (a component of salt) dissolved in water, so it passes through to local freshwater bodies. If chloride levels continue to rise, downstream waters could become too salty for fish and other aquatic life, and the District could face expensive upgrades to remove chloride that would increase your sewer bill.

Increasing the efficiency of your water softener, or reducing your soft water use, can minimize your salt use and keep our freshwaters fresh. Many water softeners are not operating at their peak efficiency, meaning they use more salt than necessary. Even new softeners can be configured incorrectly, below their highest efficiency. If your softener is inefficient, you can significantly save on salt by optimizing your water softener to use less salt or by replacing it if it's at the end of its lifespan.

The Village of McFarland is partnering with the sewerage district to offer the Salt Savers pilot program, which encourages improvements to water softeners that reduce their salt use. This new program, which is already being tested in the Town of Dunn, will be available to McFarland residents later in fall 2020.

Steps to take now:

- **Self-screen your home softener.** Is your softener more than 15 years old? Are you using more than one bag of salt per month? There are certain clues that indicate an inefficient softener. For general guidance on the condition of your softener, take a home softener screening found at www.madsewer.org/HomeSaltReduction. Knowing the state of your softener can prepare you to request a visit from a service provider as part of the pilot program.

Sign up for more information from the Village. If you're interested in participating when the program begins later this fall, let Village staff know so they can contact you when the program is launched. Contact Aimee Irwin at the Village of McFarland, public.works@mcfarland.wi.us, to sign up for updates about the program or to ask questions about the program.



Trees & Water Pollution

Why Are Leaves A Problem For Our Lakes?

Phosphorus



Leaves release phosphorus when they break down, representing one of the largest sources of urban phosphorus pollution.

Direct To Our Lakes



When left in the street, leaves make a phosphorus-rich tea that washes down storm drains and directly into our lakes.

Did You Know?

It only takes **1lb** of phosphorus to produce **500lb** of algae in our lakes! The result is a greenish-tinted lake choked with foul smelling, dying algae that can kill fish and other aquatic critters, generally making water recreation an unpleasant experience.

>50%
of phosphorus
in urban stormwater can come from leaves in the street.

There Are Many Ways To Help Manage Leaves

---Compost---

Adding leaves to a compost pile creates inexpensive and nutrient-rich fertilizer for your gardens.

-----Till-----

Leaves can be tilled directly into a garden, contributing valuable organic matter.

-----Mulch-----

If you have a mulching mower, you can chop leaves into small pieces that will decompose directly into your lawn.

-----Rake-----

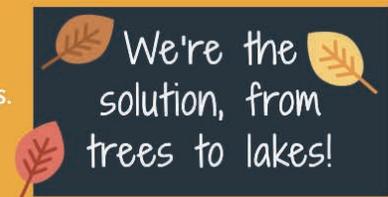
For curbside pickup, bag all leaves and make sure they do not go into the streets or gutters.



Leaves Are A Part Of Nature - Why Are They A Problem?

Leaves are one of the largest sources of urban phosphorus pollution. Without streets, parking lots, and storm sewers, leaves would fall on soil and phosphorus would soak into the soil instead of going straight into our lakes and streams. When left in street gutters, leaves release phosphorus into the stormwater that easily washes down storm drains and directly into our lakes.

A big source of water pollution today actually comes from you and me. Individually, we create little pollution. Collectively, our urban households are damaging Dane County's lakes and streams through neglect and unawareness. Help spread this information to your friends and neighbors to make our community the best it can be!



✂ CLIP & SAVE ✂

2020 BRUSH CHIPPING AND YARD/GARDEN WASTE COLLECTION SCHEDULES

2020 Brush Chipping Schedule:

- Zone 1 – Week of October 26th
- Zone 2 – Week of November 2nd
- Zone 3 – Week of November 9th

Please follow the brush chipping guidelines below:

- Place all material curbside by 6:00 a.m. on the Monday of the collection week. The chipping contractor will only make one pass through each section.
- Brush pieces should be no longer than 10 feet and no shorter than 6 inches.
- Brush should not be greater than 3 inches in diameter.
- Place the cut ends of the brush pieces parallel to the curb and stacked in neat piles with the cut ends pointed in the same direction as traffic.
- Material must be free of waste that may clog chipping equipment.

If you set brush out after the chipping has taken place in your area, your brush will not be picked up until the next collection date. If you have any questions contact the Public Works Department at 838-7287.

2020 Yard/Garden Waste Curbside Pick-Up

The curbside collection of leaves, lawn waste, and garden waste was converted in 2012 from a no cost service to a fee-based service. Residents who desire to have this material conveniently collected at curbside will now have to buy and place a Village-issued sticker on each bag of material to be collected. The non-expiring stickers will cost \$2.00 per bag (up to 50-gallon size) and will be sold in multiples of five. Stickers will be available for purchase at the Municipal Building and addresses will be collected for efficient curbside pickup.

All Zones – Week of November 16th (the whole village)

Please follow the collection guidelines below:

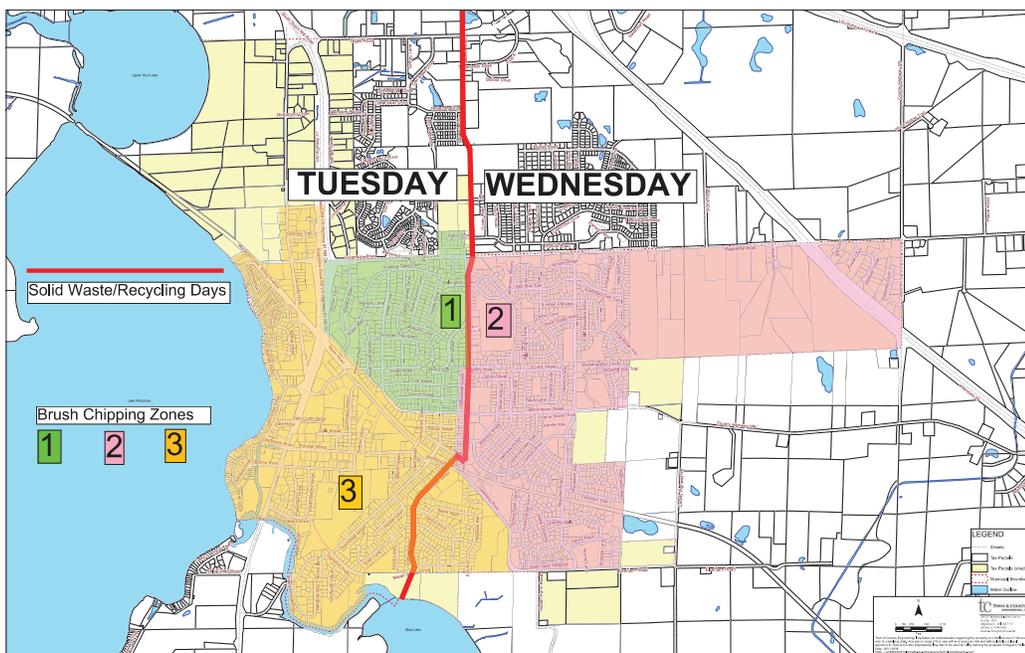
- Place all material curbside in open bags or trash containers by 6:00 a.m. on the Monday of the collection week.
- All bags must have a Village-issued sticker on bags in order to be collected.
- Include leaves, garden waste, thatch, grass clippings, non-woody plant materials and evergreen clippings (less than 6 inches in length.)
- Material must be clean of debris or it will be left on site.
- Do not rake leaves to the edge of the curb or into the street.

The above guidelines will help the contractors do their jobs more efficiently and safely.

Other disposal options available to residents are to mulch and recycle the materials yourselves and to transport the material to the free drop-off site located at the Public Works Facility at 5115 Terminal Drive.

If you have any questions, please contact the Public Works Department at 608-838-7287.

**This article applies to McFarland residents only.*





Village Board

Brad Czebotar	President
Stephanie Brassington	Trustee
Carolyn Clow	Trustee
Michael Flaherty	Trustee
Eric Kryzenske	Trustee
Justin Rupert	Trustee
Clair Utter	Trustee

**All of the above officials and staff can be reached via email using the format: firstname.lastname@mcfarland.wi.us (example: matt.schuenke@mcfarland.wi.us). Additionally, library staff can be emailed using the format firstinitiallastname@mcfarlandlibrary.org (ex: hcox@mcfarlandlibrary.org).*

Village Departments & Staff

Administrator

Matt Schuenke608-838-3153

Administration

Cassandra Suettinger, Clerk/Treasurer.....608-838-3153

Communications & Technology

Stephanie R. Miller, Director.....608-838-6717

Community & Economic Development

Andrew Bremer, Director608-838-3154

Fire & Rescue

Chris Dennis, Chief.....608-838-3152

Library

Heidi Cox, Director608-838-9030

Municipal Court

Rändi Othrow, Judge.....608-838-3764

Police

Craig J. Sherven, Chief608-838-3151

Public Works

Jim Hessling, Director608-838-7287

Senior Outreach Services

Lori Andersen, Director608-838-7117

The Village of McFarland

McFarland Municipal Center

5915 Milwaukee Street
PO Box 110
McFarland, WI 53558
Hours: Monday through Friday, 8:00 a.m. – 4:30 p.m.
Phone: 608-838-3153
Website: www.mcfarland.wi.us

McFarland Public Works

5115 Terminal Drive
PO Box 110
McFarland, WI 53558
Hours: Monday through Friday, 8:00 a.m. – 2:30 p.m.
Phone: 608-838-7287
Website: www.mcfarland.wi.us/publicworks

E.D. Locke Public Library

5920 Milwaukee Street | McFarland, WI 53558
Hours: Monday through Thursday, 9:00 a.m. – 8:00 p.m.
Friday & Saturday, 9:00 a.m. – 5:30 p.m.
Sunday, 12:00 p.m. – 4:00 p.m.
Phone: 608-838-9030
Website: www.mcfarlandlibrary.org

THE LOOKOUT

Your Digital Spin on the Outlook Newsletter



REMINDER!

Tax Bills will go out around
Monday, December 21st!
After the 21st, electronic tax
bills can be obtained by
visiting:
accessdane.countyofdane.com

Sign Up

for McFarland's
E-NEWSLETTER

Visit
mcfarland.wi.us/enewsletter



VILLAGE BOARD SUMMARY SHEET

MEETING DATE: Thursday, October 1, 2020

SECTION: Business

DEPARTMENT: Outreach

CONTACT:

AGENDA ITEM: Discuss Volunteer Committee Budget with Matt Schuenke, Village of McFarland Administrator.

PREVIOUS ACTION:

ISSUE SUMMARY:

FINANCIAL/BUDGET IMPACT:

VILLAGE PLAN REFERENCE:

ORDINANCE REFERENCE:

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

ATTACHMENTS:

None



VILLAGE BOARD SUMMARY SHEET

MEETING DATE: Thursday, October 1, 2020

SECTION: Business

DEPARTMENT: Outreach

CONTACT:

AGENDA ITEM: Discuss scope of Volunteer Program, including recruitment, recognition and promotion of volunteers in Village of McFarland Departments.

PREVIOUS ACTION:

ISSUE SUMMARY:

FINANCIAL/BUDGET IMPACT:

VILLAGE PLAN REFERENCE:

ORDINANCE REFERENCE:

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

ATTACHMENTS:

1. Volunteer Program Scope

Village of McFarland Volunteer Program

Village Department	Volunteer Postitions	Coordinates Volunteering	Acknowledged
Administration	Poll Workers (elections days and election prep/absentee ballots) Office Assistance (filing/mailings/etc)	Within Department	Yes—Mary Rux Spring 2020 Outlook
Communication Technology	Announcers/Commentators for Sporting Events and Parades Camera Operators	Within Department	
Community Development	Office Assistance (stuffing envelopes for public notices, filing, simple bookkeeping)	Within Department	
Library	Fundraising, book sales attendants, shelving	Within Department with help of Friends of Libarry	Yes—Barb Obst Winter 2020
Senior Outreach	Meals on Wheels Drivers, Kitchen Assistants, Medical Ride Drivers, Office help (filing, mailings), Program Assisting	Volunteer Program	Yes—Monica Sitter, 2019
Public Works/ Parks	Park Clean Up, Woodland Restoration, Fire Hydrant shoveling	Volunteer Program	Yes—Jim Amrhein, Fall 2020
Fire/EMS		Within Department	
Police		Within Department	



VILLAGE BOARD SUMMARY SHEET

MEETING DATE: Thursday, October 1, 2020

SECTION: Business

DEPARTMENT: Outreach

CONTACT:

AGENDA ITEM: Discuss potential ordering of t-shirts and/or stationary based on quotes provided.

PREVIOUS ACTION:

ISSUE SUMMARY:

FINANCIAL/BUDGET IMPACT:

VILLAGE PLAN REFERENCE:

ORDINANCE REFERENCE:

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

ATTACHMENTS:

1. Volunteer Budget Items

Volunteer Program Budget

T-Shirts		Stationary																								
608 Threads	The Shop	20% discounted pricing reflected for Village of McFarland.																								
4946 Voges Rd. 608-838-9990 www.608threads.com	4123 Terminal Drive, Suite 215 608-838-1062 www.theshopprinting.com																									
Quantity: 25-49 shirts \$12.50 per shirt (all sizes) \$60 one-time fee for digital image download and storage	Quantity: 24-47 shirts \$9.26 per shirt (sizes S-XL) \$11.32 per shirt (size 2XL)																									
<div style="display: flex; justify-content: space-around; align-items: center;">   </div>		<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">NUMBER</th> <th style="text-align: left;">CARDS</th> <th style="text-align: left;">ENVELOPES</th> <th style="text-align: left;">TOTAL</th> </tr> </thead> <tbody> <tr> <td>10</td> <td>\$10.23</td> <td>\$4.55</td> <td>\$14.78</td> </tr> <tr> <td>20</td> <td>\$20.04</td> <td>\$9.11</td> <td>\$29.15</td> </tr> <tr> <td>30</td> <td>\$29.51</td> <td>\$13.67</td> <td>\$56.94</td> </tr> <tr> <td>40</td> <td>\$38.71</td> <td>\$18.23</td> <td>\$56.94</td> </tr> <tr> <td>50</td> <td>\$47.68</td> <td>\$22.80</td> <td>\$70.48</td> </tr> </tbody> </table>	NUMBER	CARDS	ENVELOPES	TOTAL	10	\$10.23	\$4.55	\$14.78	20	\$20.04	\$9.11	\$29.15	30	\$29.51	\$13.67	\$56.94	40	\$38.71	\$18.23	\$56.94	50	\$47.68	\$22.80	\$70.48
NUMBER	CARDS	ENVELOPES	TOTAL																							
10	\$10.23	\$4.55	\$14.78																							
20	\$20.04	\$9.11	\$29.15																							
30	\$29.51	\$13.67	\$56.94																							
40	\$38.71	\$18.23	\$56.94																							
50	\$47.68	\$22.80	\$70.48																							



VILLAGE BOARD SUMMARY SHEET

MEETING DATE: Thursday, October 1, 2020

SECTION: Business

DEPARTMENT: Outreach

CONTACT:

AGENDA ITEM: Discuss upcoming volunteer opportunities in the fall with Parks Department.

PREVIOUS ACTION:

ISSUE SUMMARY:

FINANCIAL/BUDGET IMPACT:

VILLAGE PLAN REFERENCE:

ORDINANCE REFERENCE:

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

ATTACHMENTS:

None